



**I. GENERAL INFORMATION**

1. Name of Library Mead Public Library		2. Public Library System Monarch Library System			
3b. Head Librarian First Name Garrett	3c. Head Librarian Last Name Erickson	4a. Certification Grade Grade 1	4b. Certification Type Regular	5. Certification Expiration Date 07/31/2028	
6a. Street Address 710 N. 8th St.	6b. Mailing Address or PO Box 710 N. 8th St.	7. City / Village / Town Sheboygan	8a. ZIP 53081	8b. ZIP4 4563	9. County Sheboygan
10. Library Phone Number 9204593400	11. Fax Number (920)459-0204	12. Library E-mail Address of Director garrett.erickson@meadpl.org			
13. Library Website URL www.meadpl.org		14. No. of Branches 0	15. No. of Bookmobiles Owned 0	16. No. of Other Public Service Outlets 0	
17. Does your library operate a books-by-mail program? No	18. Some public libraries are legally organized as joint libraries, with neighboring municipalities or a county and municipality joining to operate a library. Is your library such a joint library legally established under Wis. Stat. s. 43.53? No				
20. Square Footage of Public Library 88,000	21a. Did your library or a branch move to a new facility during the fiscal year? No	21b. Did your library or a branch renovate or expand an existing facility during the fiscal year? No		22. UEI Number JJ7BCGBDMBN5	

**HOURS OF OPERATION**

	Standard Service with No Restrictions on Building Access	Limited Service	Staff Only (No interior service for the public)
19a. Winter hours open per week	60	0	0
19b. Number of winter weeks	37	0	0
19c. Summer hours open per week	60	0	0
19d. Number of summer weeks	15	0	0
19e. Total weeks per year	52	0	0
19f. Total hours per year for this location	3,120	0	0

II. LIBRARY COLLECTIONS					
			a. Number Owned / Leased	b. Number Added	
1. Books in Print			194,425	12,428	
2. Physical Subscriptions			150		
3. Physical Audio Materials			10,588	395	
4. Physical Video Materials			19,437	1,563	
5. Other Physical Materials			2,320		
6. Total Physical Items in Collection			226,770		
		Purchased solely by the Library	Purchased via a System, Consortium or Cooperative Agreement	Provided by the State	
7. E-books		Yes	Yes	No	
8. E-serials		No	Yes	No	
9. E-audio		Yes	Yes	No	
10. E-video		Yes	No	No	
11. Research Databases		Yes	No	Yes	
12. Online Learning Platforms		Yes	Yes	Yes	
III. LIBRARY SERVICES					
1. Physical Circulation Transactions			2. Interlibrary Loans		
a. Total Circulation	b. Children's Materials	c. Other Physical Items	a. Items Loaned <i>Provided to</i>	b. Items Received <i>Received from</i>	
352,777	135,617	8,612	127,080	57,089	
			Method for Counting ILL Transactions		
(Only Total will display when Total ILL Transactions is listed as the Method for Counting ILL Transactions)			Items Loaned to Other Libraries <i>Provided to</i>	Items Borrowed from Other Libraries <i>Received from</i>	
Integrated Library Systems (ILS)			125,001	54,456	
WISCAT			2,076	2,633	
Other (includes OCLC, manual tracking or other methods)			3	0	
3. Electronic Content Circulation Transactions					
a. E-books	b. E-serials	c. E-audio	d. E-video	e. Children's E-materials	f. Total E-materials
43,010	15,149	51,644	5,311	9,249	115,114
4. Number of Registered Users			5. Overdue Fines	6. Reference Transactions	
a. Resident	b. Nonresident	c. TOTAL		a. Method	b. Annual Count
29,570	5,320	34,890	No	Actual Count	38,390
				a. Method	b. Annual Count
				Actual Count	244,813
8. Uses of Public Internet Computers				9. Uses of Public Wireless Internet	
a. Number of Public Use Computers	b. Number of Public Use Computers with internet access	c. Method	d. Annual Count	a. Method	b. Annual Count
70	70	Actual Count	25,999	Actual Count	81,312

**LIBRARY PROGRAMS AND ATTENDANCE**

**Total In-Person and Live, Virtual Statistics by Age**

	Young Child (0-5)	Child (6-11)	Young Adult (12-18)	Adult (19+)	General Interest (all ages)
Number of Programs	298	79	49	313	213
Total Attendance	7,886	3,601	1,127	4,262	11,818

**Total Program Statistics by Program Category**

	In-Person On-Site	In-Person Off-Site	Live, Virtual	Pre-recorded	
Number of Programs	863	89	0	0	
Total Attendance	24,009	4,685	0		
Total Program Views				0	

Describe the library's in-person programs:

Storybook programs, Maker Space programs, Stem programs, Adult Book Clubs, Make it at Mead, Sunday Make & Take, Radio Programming and podcasts

Which platforms does the library use to host the library's live, virtual programs:

You tube, Facebook, Live 365, Spotify

Describe the library's live, virtual programs:

Book reviews, poetry readings and interviews, book discussions conducted by Librarians, Library Assistants and outside presenters, ukulele lessons, radio

Which platforms does the library use to host the library's pre-recorded programs:

You tube, Facebook, Live 365, Spotify (Podcasts), FM radio

Describe the library's pre-recorded programs:

Mead produced podcasts including book reviews, poetry readings, radio programming, and community interviews conducted by Librarians, Library Assistants, and outside presenters.

**IV. LIBRARY GOVERNANCE**

Library Board Members. List all members of the library board as of the date of this report. List the president first. Indicate vacancies. Report changes to the Division for Libraries and Technology as they occur. When reporting such changes, indicate the departing board members.

First Name	Last Name	City	Email Address
<b>PRESIDENT</b>			
1. Jeanne	Pfeiffer	Sheboygan	jeannepfeiffer75@gmail.com
2. Jeanne	Pfeiffer	Sheboygan	jpfeiffer53@att.net
3. Erin	Bremser	Sheboygan	ebremser@mac.com
4. Kathie	Norman	Sheboygan	kathienorman@outlook.com
5. Jim	Hollister	Sheboygan	4hollisters@gmail.com
6. Julia	Hart	Sheboygan	toddhart7750@gmail.com
7. Maeve	Quinn	Sheboygan	maeve.quinn@meadpl.org
8. Margaret	Albrinck	Sheboygan	albrinckm@gmail.com
9. Andre	Walton	Sheboygan	andrewalton56@gmail.com
10. Susan	Kuck	Sheboygan	susan.kuck@meadpl.org
11.			
12.			
13.			
14.			
15.			
16.			
17.			

No. of Library Board Members *Include vacancies in this count* 10

**V. LIBRARY OPERATING REVENUE**

Report operating revenue only. Do not report capital receipts here.

1. Local Municipal Appropriations for Library Service Only Joint libraries report more than one municipality here

Municipality Type	Name	Amount
City	Sheboygan	\$3,150,004
<b>Subtotal 1</b>		\$3,150,004

2. County

a. Home County Appropriation for Library Services

<b>Subtotal 2a</b>	\$929,860
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a. Other County Payments for Library Services

County Name	Amount	County Name	Amount
Calumet	\$1,126		
Fond du Lac	\$3,947		
Manitowoc	\$47,078		
Ozaukee	\$13,113		
<b>Subtotal 2b</b>			\$65,264

3. State Funds

a. Public Library System State Funds

Description	Amount	Description	Amount
	\$0		

b. Funds Carried Forward from Previous Year

c. Other State Funded Program

<b>Subtotal 3</b>	\$0
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4. Federal Funds Name of program—for LSTA grant awards, grant number, and project title

Program or Project	Amount	
	\$0	
<b>Subtotal 4</b>		\$0

5. Contract Income From other governmental units, libraries, agencies, library systems, etc.

Name	Amount	Name	Amount
<b>Monarch Library System</b>	\$100,000		
<b>Subtotal 5</b>			\$100,000

6. Other Funds Carried Forward and Expended. Do not include state aid. Report state funds in 3b above.

7. All Other Operating Income

\$266,484

8. Total Operating Income Add 1 through 7

\$4,511,612

9. What is the current year annual appropriation provided by governing body(ies) for the public library?

\$2,962,324

10. Was the library's municipality exempt from the county library tax for the report year? Wis. Stat. s. 43.64(2)

Yes







**XI. PUBLIC LIBRARY LOANS OF MATERIAL TO NONRESIDENTS**

1. Of the total circulation reported for the library from Section III, item 1, what was the total circulation to nonresidents <i>See instructions for definition of nonresident</i>			107,187
Divide nonresident circulation among the following categories. The total of 2 through 6 below should not be greater than the number reported in item 1 above.	a. Those with a Library	b. Those without a Library	c. Subtotal
2. Circulation to Nonresidents Living in the Library's County	18,567	76,225	94,792
3. Circulation to Nonresidents Living in Another County in the Library System	1,288	1,574	2,862
4. Circulation to Nonresidents Living in an Adjacent County Not in the Library System	2,108	5,560	7,668
5. Circulation to All Other Wisconsin Residents	1,425	6. Circulation to Persons from Out of the State	440
7. Are the answers to items 1 through 6 based on actual count or survey/sample?  Actual	8a. Does the library deny access to any residents of adjacent public library systems on the basis of Wis. Stat. s. 43.17(11)(b)?  No	8b. If yes, does the library allow residents in adjacent systems to purchase library cards?	

9. Circulation to Nonresidents Living in an Adjacent County Who Do Not Have a Local Public Library			
Name of County	Circulation	Name of County	Circulation
a. Calumet	158	f.	
b. Fond du Lac	143	g.	
c. Manitowoc	5,259	h.	
d. Ozaukee	1,224	i.	
e. Washington	94	j.	

**XII. TECHNOLOGY (Not included in 2025 Report)**

**XIII. SELF-DIRECTED ACTIVITIES, STAFF SERVING YOUTH / ADULTS**

1. Self-directed Activities: <i>Planned, independent activities available for a definite time period which introduce participants to any of the broad range of library services or activities that directly provide information to participants.</i>			
	a. Children (0-5)	b. Children (6-11)	c. Young Adult (12-18)
Number of Self-Directed Activities	41	13	12
Total Self-Directed Activity Participation	2,120	756	917
	d. Adult (19+)	e. General Interest (all ages)	f. Total
Number of Self-Directed Activities	0	8	74
Total Self-Directed Activity Participation	0	467	4,260
2. Name and email address of primary staff person who serves as the children, youth, or teen librarian. Only the primary person is displayed here.			
a. First Name	b. Last Name	c. Email Address	
Susan	Durant	susan.durant@meadpl.org	
3. Name and email address of primary staff person who serves as the librarian for adults. Only the primary person is displayed here.			
a. First Name	b. Last Name	c. Email Address	
Kelly	Rohde	kelly.rohde@meadpl.org	

**XIV. PUBLIC LIBRARY ASSURANCE OF COMPLIANCE WITH SYSTEM MEMBERSHIP REQUIREMENTS**

We assure the Public Library System of which this library is a member and the Division for Libraries and Technology, Department of Public Instruction that this public library is in compliance with the following requirements for public library system membership as listed in Wis. Stats.

A check (X) or a mark in the checkbox indicates compliance with the requirement.

- The library is established under s. 43.52 (municipalities), s. 43.53 (joint libraries), or s. 43.57 (consolidated county libraries and county library services) of the Wisconsin Statutes [s. 43.15(4)(c)1].
- The library is free for the use of the inhabitants of the municipality by which it is established and maintained [s. 43.52(2), 73 Op. Atty. Gen. 86(1984), and OAG 30-89].
- The library's board membership complies with statutory requirements regarding appointment, length of term, number of members and composition. [s. 43.54 (municipal and joint libraries), s. 43.57(4) & (5) (consolidated and country library services), and s. 43.60(3) (library extension and interchange)].
- The library board has exclusive control of the expenditure of all moneys collected, donated, or appropriated for the library fund [s. 43.58(1)].
- The library director is present in the library at least 10 hours a week while library is open to the public, less leave time [s. 43.15(4)(c)6]
- The library board supervises the administration of the library, appoints the librarian, who appoints such other assistants and employees as the library board deems necessary, and prescribes their duties and compensation [s. 43.58(4)].
- The library is authorized by the municipal governing board to participate in the public library system [s. 43.15(4)(c)3].
- The library has entered into a written agreement with the public library system board to participate in the system and its activities, to participate in interlibrary loan of materials with other system libraries, and to provide, to any resident of the system area, the same library services, on the same terms, that are provided to the residents of the municipality or county that established the member library. This shall not prohibit a municipal, county, or joint public library from giving preference to its residents in library group programs held for children or adults if the library limits the number of persons who may participate in the group program, or from providing remote access to a library's online resources only to its residents. [s. 43.15(4)(c)4].
- The library's head librarian holds the appropriate grade level of public librarian certification from the Department of Public Instruction [s. 43.15(4)(c)6 and Administrative Code Rules PI 6.03].
- The library annually is open to the public an average of at least 20 hours each week except that for a library in existence on June 3, 2006, annually is open to the public an average of at least 20 hours or the number of hours each week that the library was open to the public in 2005, whichever is fewer [s. 43.15(4)(c)7].
- The library annually spends at least \$2,500 on library materials. [s. 43.15(4)(c)8].

**XV. CERTIFICATION**

**I CERTIFY THAT**, to the best of my knowledge, the information provided in this annual report and any attachments are true and accurate and the library board has reviewed and approved this report.

President, Library Board of Trustees Signature or designee	Name of President or Designee Print or type	Date Signed
	Jeanne Pfeiffer	
Library Director / Head Librarian Signature	Library Director / Head Librarian Print or type	Date Signed
	Garrett Erickson	

**STATEMENT CONCERNING PUBLIC LIBRARY SYSTEM EFFECTIVENESS**

As required by Wis. Stat. s. 43.58(6)(c), the following statement that the library system either did or did not provide effective leadership and adequately meet the needs of the library must be completed and approved by the library board. The response should be made in the context of the public library system's statutory responsibilities and the funding which it has available to meet those responsibilities.

County  
  
Sheboygan

The Mead Public Library Board of Trustees hereby states that in 2025 the Monarch Library System  
*Name of Public Library* *Name of Public Library System / Service*

- did provide effective leadership and adequately met the needs of the library.
  - did not provide effective leadership and did not adequately meet the needs of the library.
- Indicate with an X one of the above statements*

Explanation of library board's response. *Attach additional sheets if necessary.*

Note: With the approval of the library board of trustees, this statement may be submitted separately from the Annual Report form that is sent to the library system, as an e-mail attachment to [LibraryReport@dpi.wi.gov](mailto:LibraryReport@dpi.wi.gov).

**XV. CERTIFICATION**

The preceding statement was approved by the Public Library Board of Trustees.

Division staff will compile the statements received for each library system and, as required by Wis. Stat. s. 43.05(14), conduct a review of a public library system if at least 30 percent of the libraries in participating municipalities that include at least 30 percent of the population of all participating municipalities report that the public library system did not adequately meet the needs of the library. This statement may be provided to the public library system.

President, Library Board of Trustees Signature or designee	Name of President or Designee Print or type	Date Signed
	Jeanne Pfeiffer	

## COMMENTS

## SECTION III

## 3a., E-book Circulation

monarch=38939 + hoopla=4071 = 43010--2026-02-06

## 3c., E-audio Circulation

monarch=36314 + Hoopla=15330 = 51644--2026-01-22

## 3d., E-video Circulation

Kanopy = 3871 + Hoopla = 1440 = 5311--2026-01-22

## 3e., Circulation of Children's Electronic Materials

Monarch=6265+ hoopla=1649 + Tumblebooks=778 + Tumblemath=57 +Bookflix=276 + Kanopy=224 = 9249--2026-02-06

## 9b., Wireless Internet Uses

reduced wireless availability hours in 2025--2026-01-22

## SECTION V

## Current Year Appropriation

Maintenance staff was transferred to new citywide facilities team beginning in January 2026--2026-02-05

## SECTION VI

## a. Print Materials

Includes Monarch In Demand expenditures--2026-01-23

## b. Electronic Content

Includes Monarch Overdrive expenditures--2026-01-23

## 5. Other Operating Expenditures

includes: coll. processing, supplies, staff e-resources, 531800 (programming),

## FINANCIAL SERVICE FEES

## INSURANCE PREMIUMS

## ADVERTISING &amp; MARKETING

## PROGRAM SERVICES

## IT SERVICE FUND CHARGES

## SOFTWARE MAINT &amp; SUBSCRIPTIONS

## EMPLOYEE DEVELOPMENT

## VEHICLE &amp; PARKING EXPENSES

## OFFICE SUPPLIES

## POSTAGE &amp; DELIVERY

## DISPLAYS

## UTILITIES \$115,301

## PHONES

## TOOLS &amp; SMALL EQUIPMENT

## BUILDING IMPROVEMENTS \$335,075.65

## IT EQUIPMENT

## OFFICE FURNITURE/FURNISHINGS

## EQUIPMENT REPLACEMENT \$210,813--2026-01-22

## SECTION VII

## Revenue

Roof replacement project was funded at 50% through city-received ARPA Grant--2026-02-05

## Revenue

Roof replacement project was funded at 50% using library fund balance--2026-02-05

## Revenue

AMH System was funded by Mead Library Foundation \$190,662. Interior renovations funded by Mead Library Foundation \$64,867. Office and two phone booths constructed--2026-02-05