

CITY OF SHEBOYGAN

REQUEST FOR TRANSIT COMMISSION CONSIDERATION

ITEM DESCRIPTION: 8. Resolution No. 47-23-24 to purchase John Deere ProGator for Parking Utility

REPORT PREPARED BY: Derek Muench, Director of Transit & Parking

REPORT DATE: 9/12/23

MEETING DATE: 9/19/23

FISCAL SUMMARY:

STATUTORY REFERENCE:

Budget Line Item: 650345-651400
Budget Summary: Heavy Equipment
Budgeted Expenditure: \$42,171.97
Budgeted Revenue: N/A

Wisconsin Statutes: N/A
Municipal Code: N/A

BACKGROUND / ANALYSIS:

The Sheboygan Parking Utility Utilizes several pieces of Grounds maintenance equipment to maintain parking lots and assets located in the downtown area. One such piece of equipment is a 2012 model Heavy-Duty John Deere Gator vehicle. Among other duties, this vehicle carries a large water tank in its cargo bed used to water flowers and shrubs in the downtown area. The size and weight of the tank requires a heavy-duty vehicle. The current vehicle is still operational but is showing signs of age and the need for increased maintenance. Staff is recommending it be replaced before costly repairs and downtime are encountered.

The vehicle to be purchased is included in a cooperative purchasing contract through Sourcewell affording the City the ability to purchase the vehicle at a discount and also precluding the need for competitive bidding.



STAFF COMMENTS:

Resolution 47-23-24 to authorize the Purchasing Agent to issue a purchase order for the purchase of a new, unused Heavy-Duty Grounds Maintenance Utility Vehicle for the Sheboygan Parking Utility. The quote is attached from Revels Turf and Tractor, LLC.

ACTION REQUESTED:

Staff recommends the acceptance and approval to purchase the John Deere ProGator from Revels Turf and Tractor, LLC.

A motion needs to be made to adopt the resolution (and seconded).

Then a motion (and second) needs to be made to amend the resolution to reflect an updated price quote by:

1. 1) Amending the "Now, therefore, be it resolved" paragraph to read, "That the Purchasing Agent is authorized to issue a purchase order to Revels Turf and Tractor, LLC for the purchase of a 2023 John Deere ProGator 2020A for \$48,496.97 and to trade in the 2012 John Deere ProGator 2020A for \$6,325.00 for a net cost of \$42,171.97" and;
2. Amending the "Be it further resolved" paragraph to read, "That the appropriate City officials are authorized to draw funds in the amount of \$42,171.97 from Account No. 650345-651400 (Parking Utility Administration Fund – Heavy Equipment) for the purchase" and;
3. Replacing the July 18, 2023 quote summary document with the August 22, 2023 quote summary document."

Then, vote on the resolution as amended.

ATTACHMENTS:

- I. Resolution 47-23-24
- II. Quote from Revels Turf and Tractor, LLC dated August 22, 2023.