

CITY OF SHEBOYGAN
MEAD PUBLIC LIBRARY HUMAN RESOURCES COMMITTEE
MINUTES

Tuesday, July 26, 2022

OPENING OF MEETING

1. **Call to Order and Determination of Quorum** Norman called the meeting to order at 1:00pm and determined a quorum.
Members present: Norman(chair), Bulson, and Walton
Members absent: Albrinck
Non-committee members present: Quinn
Staff present: Erickson
2. **Approval of Minutes - 06/14/2022** Walton moved to approve the minutes from the June 14, 2022 meeting. Bulson seconded. The motion passed.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

3. **Table of Organization** Erickson presented the updated draft table of organization with the reallocated management structure updates with an implementation date of January 1, 2023. Walton **moved** to approve the table of organization as presented. Bulson **seconded**. The motion **passed**.
4. **Job Descriptions Update** Erickson updated the group on the salary study discussion that he and Quinn had with the consultants. With the discussion, there were a few positions we have at Mead that didn't have the educational requirements that they should. Erickson discussed changing four specific positions to update the requirements. Bulson **moved** to approve Erickson bringing the four updated job descriptions to the full board on Thursday with the requested educational changes. Walton **seconded**. The motion **passed**.

UPCOMING MEETINGS

5. **Next Meeting Date:** As Needed

ADJOURN

6. **Motion to Adjourn** Being no further business, Norman adjourned the meeting at 2:06 p.m.

In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

*City Hall • Mead Public Library
Sheboygan County Administration Building • City's website*