

CITY OF SHEBOYGAN

REQUEST FOR PUBLIC WORKS COMMITTEE CONSIDERATION

ITEM DESCRIPTION: A resolution authorizing the Purchasing Agent to issue a purchase order for a 2024 bucket truck and accessories for the Motor Vehicle Division of the Department of Public Works.

REPORT PREPARED BY: Bernard R. Rammer Purchasing Agent

REPORT DATE: June 19, 2024

MEETING DATE: June 25, 2024

FISCAL SUMMARY:

Budget Line Item: 730399-651400
Budget Summary: Motor Vehicle Fund –
Heavy Equipment
Budget Expenditure: \$221,130.00
Budgeted Revenue: N/A

STATUTORY REFERENCE:

Wisconsin Statutes: N/A
Municipal Code: N/A

BACKGROUND / ANALYSIS: The Department of Public Works has a 2010 model bucket truck for primary use by the Electrical Department for the maintenance of street lighting, traffic signals and electrical infrastructure throughout the City. The truck is a critical piece of equipment for the Electrical Division; however, due primarily to its age, it has become less dependable and more difficult to maintain.

The Department of Public Works intends to include funding in their 2025 budget request to purchase a new truck. The truck to be purchased will be equipped with various toolboxes and other equipment, including a battery disconnect switch as required by the City's vehicle insurer. Discounted pricing on the equipment is provided through a cooperative purchasing agreement with Sourcewell. The dealer has a suitable truck staged to be produced as a demonstrator and has offered to sell the vehicle to the City instead, with an anticipated delivery in early January 2025. This will allow the City to receive the vehicle well in advance of the current two-year lead time for these vehicles.

STAFF COMMENTS: Should the Common Council fail to approve the 2025 budget request for the vehicle, the dealer acknowledges the purchase order may be cancelled with no liability to the City. Additionally, if the expenditure is approved, the City will not take delivery prior to January 1, 2025. Finally, following receipt and commissioning, the current truck will be decommissioned and sold at auction with the proceeds from said sale placed on deposit with the Finance Director.

ACTION REQUESTED: Motion to recommend the Common Council adopt Res. No. 28-24-25 authorizing the Purchasing Agent to issue a purchase order for a 2024 bucket truck and accessories for the Motor Vehicle Division of the Department of Public Works.

ATTACHMENTS:

- I. Res. No. 28-24-25
- II. Attachment to Res. re USSI Electrician Bucket Truck