MEAD PUBLIC LIBRARY
BOARD OF TRUSTEES MINUTES

June 17, 2026, at 5:00 PM

Mead Public Library, The Loft, 710 N 8th Street

In-Person: Erin Bremser, Kurt Jensen, Susan Kuck, Kathie McNellis, and Maeve Quinn
Virtual: Kathie Norman, Jeanne Pfeiffer
Staff: Garrett Erickson, Evan Grossen and Pattie Pilz

1. Call to Order
   Vice President Kuck determined a quorum and called meeting to order at 5:01 p.m.

2. Pledge of Allegiance

3. Public Comments – none

4. Approval of Minutes
   a. Quinn moved to approve the May 20, 2026, minutes. McNellis seconded. Motion passed

5. Correspondence, Announcements, and Common Council Report - Erickson
   a. Budget is expected to be ready for review at our next meeting in August

6. Consent Agenda (Items 6-11)
   Bremser moved to adopt the consent agenda. McNellis seconded. Motion passed
   a. Facilities Report
   b. Security Update
   c. Monthly Statistics
   d. Monarch Library System
   e. Mead Library Foundation
   f. Friends of Mead
   g. Resolution for Meg Albrinck
   h. Resolution for Michael Close
   i. Resolution for Jim Hollister

12. Review and Possible Action on Payment of Current Expenditures including Payroll and Special Revenues
    a. Grossen presented the April financial reports
    b. Final payment of $66,875 was submitted for the roof replacement
    c. Tax levy
       i. 72% of property tax levy was collected
       ii. Property taxes second installment due date is July 31, 2026
       iii. Wages and benefits are on target
       iv. Program services overrun will be covered by the Rodney Prinsen Trust and the Foundation
    d. Grossen can add a budget resolution adjustment to next year's budget to counter the overbudget items that are initially paid for by Foundation via the wish list followed by trusts

e. Monarch Projections
    i. Erickson noted Mead has not yet received the 2027 County Revenue Projections from Monarch
    ii. Quinn to follow up
f. Quinn moved to approve the payment of current expenditures (including payroll), and acceptance of special revenues. McNellis seconded. Motion passed

13. Social Media Policy – Erickson
    a. City of Sheboygan's revised Social Media Policy was reviewed for adoption
        i. Corrections
            1. Section 5.5.ii.3 replace the word "compliment" with "complement"
    b. Quinn moved to rescind Mead's current Digital Media Policy 6.05 and adopt the City of Sheboygan's Social Media Policy with spelling correction as noted. McNellis seconded. Motion passed.

13. Code of Conduct – Erickson
    a. Staff committee updated the policy with the below new areas of concern
        i. Clothing and Hygiene
        ii. Smoking
            1. Will begin enforcing on July 6
            2. DPW will be creating signage with the updated smoking ordinance language
            3. Existing garbage cans with ash trays, will be replaced with garbage cans without ash trays
        iii. Bags, Backpacks & Personal Belongings
            1. Bag size limits have been reintroduced
        iv. Scooters and Skateboards
            1. Omit the section for now while the language is clarified
            2. Staff committee to discuss stowing concept and scooter definitions
        v. Carts, Strollers & Mobility Devices
            1. Replace the word "scooters" with "knee walkers"
    b. McNellis moved to approve the changes to the Code of Conduct Policy with the above corrections. Jensen seconded. Motion passed.

14. Services and Programming – Erickson
    a. Report was reviewed

15. Motion to Adjourn
    j. McNellis moved to adjourn the meeting. Jensen seconded. Motion passed.
    k. Meeting was adjourned at 6:02 p.m.

Next Meeting July 15, 2026, at 5:00 p.m. in the Loft Room.