



AGENDA ITEM MEMORANDUM

DATE: 1/22/2025

TO: Public Works Committee

FROM: Kevin Jump, PE – City Engineer

SUBJECT: Resolution 159-25-26 - authorizing the appropriate City Officials to execute a contract for engineering for the design of a New Jersey Avenue Trail.

ISSUE

Should the Public Works Committee recommend approving the resolution?

STAFF RECOMMENDATION

Staff recommends approval of the resolution.

BACKGROUND/DISCUSSION

In the summer of 2024, City staff applied for the WisDOT-managed Federal Carbon Reduction Grant and, in April 2025, were notified that the city was awarded \$1,086,199.20 in funding. In July 2025, the Common Council approved signing a State Municipal Agreement. The agreement requires the city to provide a 20% match of \$271,549.80, bringing the total project budget to \$1,357,749.00.

The Project Scope includes construction of a fully separated pedestrian path linking the South Taylor Drive trail (built with federal Non-Motorized Transportation Pilot Program funds) with the recently constructed Kiwanis Park trail, which ties into the existing network serving nearby residential and commercial districts. The project corridor will also be equipped with trail lighting matching the fixtures used on other recent installations, enhancing safety and visibility.

The attached resolution and agreement are the next steps to advance this project. Staff received 12 proposals from interested engineering firms. After review by the Engineering Division, JT Engineering was selected as the best firm to carry out the design phase.

The contract is for \$116,511.21, with up to \$86,572.80 in reimbursable costs.

Design is expected to be completed in October 2027, with construction starting in the spring of 2028.

FUNDING IMPACT

Funding for the project's design phase was allocated in the 2026-2030 Capital Improvement Plan for 2026.

IF APPROVED, NEXT STEPS:

If approved, the appropriate City staff will sign the contract, and design work will begin.

DEPARTMENT OF
PUBLIC WORKS

2026 NEW JERSEY AVE.
SHEBOYGAN, WI
53081

920/459-3440
sheboyganwi.gov