



2023 Annual Budget - Overview and Highlights

Department/Division: City Attorney's Office
Department Head: Charles C. Adams, City Attorney
Date: October 5, 2022

Proposed Budget for 2023:

The City Attorney's Office 2023 proposed budget reflects a 10.86% increase from 2022, with a total levy usage of \$594,569. This change is due to increases in salaries for staff who had long been underpaid and whose value was recognized outside our department due to the Carlson Dettman wage study. Additionally, there is an increase in contracted services primarily due to full implementation of the CityLaw case management software, which has taken several years to work out bugs, leading to significant discounts for usage until now. We did make significant cuts in many other line items to mitigate the additional cost of the software.

Department Goals for 2023:

1. Continue to provide quality legal services and advice as promptly as possible without reducing the quality of the services,
2. Provide excellent customer service, and
3. Ensure that the policy decisions and interests of the Common Council as a whole are faithfully and legally executed by City officials, employees, and contractors.

Highlights and Significant Changes:

1. The budget increase is primarily due to increases in salaries for staff who had long been underpaid and whose value was recognized outside our department due to the Carlson Dettman wage study.
2. An additional increase in contracted services is primarily due to full implementation of the CityLaw case management software, which has taken several years to work out bugs, leading to significant discounts for usage until now.
3. We did make significant cuts in many other line items to mitigate the additional cost of the software.

Thank you for your continued guidance and support.