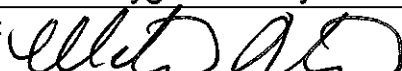
	<b>CITY OF SHEBOYGAN</b>	<b>Fee:</b> \$250.00 _____
	<b>APPLICATION FOR CONDITIONAL USE</b>	<b>Review Date:</b> _____
		<b>Zoning:</b> _____

Read all instructions before completing. If additional space is needed, attach additional pages.

<b>SECTION 1: Applicant/ Permittee Information</b>			
Applicant Name (Ind., Org. or Entity) <b>Sheboygan County</b>		Authorized Representative <b>Matthew Strittmater</b>	
Title <b>Health and Human Services Director</b>			
Mailing Address <b>1011 N 8th St</b>	City <b>Sheboygan</b>	State <b>WI</b>	ZIP Code <b>53081</b>
Email Address <b>matthew.strittmater@sheboygancounty.com</b>		Phone Number (incl. area code) <b>920-459-3213</b>	
<b>SECTION 2: Landowner Information (complete these fields when project site owner is different than applicant)</b>			
Applicant Name (Ind., Org. or Entity) <b>Wesley United Methodist Church</b>		Contact Person <b>John Stone</b>	
Title <b>Church Council Member</b>			
Mailing Address <b>823 Union Ave</b>	City <b>Sheboygan</b>	State <b>WI</b>	ZIP Code <b>53081</b>
Email Address <b>Rock78@att.net</b>		Phone Number (incl. area code) <b>920-889-6572</b>	
<b>SECTION 3: Project or Site Location</b>			
Project Address/Description <b>829 Union Ave, Sheboygan, WI, 53081/Office space</b>		Parcel No. <b>59281314090</b>	
<b>SECTION 4: Proposed Conditional Use</b>			
Name of Proposed/Existing Business:	<b>Wesley United Methodist Church</b>		
Existing Zoning:	<b>Neighborhood Residential-6 zoning district</b>		
Present Use of Parcel:	<b>Parsonages/offices</b>		
Proposed Use of Parcel:	<b>Offices</b>		
Present Use of Adjacent Properties:	<b>Church and residential</b>		
<b>SECTION 5: Certification and Permission</b>			
<p><b>Certification:</b> I hereby certify that I am the owner or authorized representative of the owner of the property which is the subject of this Permit Application. I certify that the information contained in this form and attachments is true and accurate. I certify that the project will be in compliance with all permit conditions. I understand that failure to comply with any or all of the provisions of the permit may result in permit revocation and a fine and/or forfeiture under the provisions of applicable laws.</p>			
<p><b>Permission:</b> I hereby give the City permission to enter and inspect the property at reasonable times, to evaluate this notice and application, and to determine compliance with any resulting permit coverage.</p>			
Name of Owner/Authorized Representative (please print) <b>Matthew Strittmater/Sheboygan County</b>		Title <b>Health and Human Services Director</b>	Phone Number <b>920-459-3213</b>
Signature of Applicant 		Date Signed <b>11-7-23</b>	

Complete application is to be filed with the Department of City Development, 828 Center Avenue, Suite 208. To be placed on the agenda of the City Plan Commission, application must be filed three weeks prior to date of meeting – check with City Development on application submittal deadline date. Applications will not be processed if all required attachments and filing fee of \$250 (payable to the City of Sheboygan) are not submitted along with a complete and legible application. Application filing fee is non-refundable.

## **CONDITIONAL USE WRITTEN EXPLANATION REQUIREMENTS**

### **A. Name of project/development.**

Sheboygan County Health and Human Services - Community Social Worker Program (CSW)

### **B. Summary of the Conditional Use and general operation of proposed use:**

- Description of existing use

The Wesley House, located at 829 Union Ave, Sheboygan, WI, 53081, is the parsonage of Wesley United Methodist Church. At the present time, the church uses this space for offices and storage.

- Description of proposed use (indoor, outdoor, etc.), why was this site selected?

The proposed space will be the southside site for the Community Social Worker Program through Sheboygan Health and Human Services. This site was selected due to the collaboration with the Farnsworth Neighborhood Association.

- All services, products, etc. to be provided

Community Social Workers will be providing support via resource referral, advocacy support, and problem-solving assistance to residents living in the identified service area (Longfellow and Sheridan school district boundaries).

- Projected number of residents, employees, and/or daily customers

The projected number of clients visiting the site is an average of 20 people a day.

- Proposed number of dwelling units, floor area, landscape area, and parking area expressed in square feet and acreage to the nearest one-hundredth of an acre

Not applicable.

- Description of proposed building and all new site improvements (square footage of new and existing structure(s), traffic, ingress/egress, parking, sidewalk, retaining walls, storm drainage, landscaping, lighting, dumpster enclosure, screening of mechanicals, etc.)

Not applicable.

- A written description of the proposed general orientation, design, arrangement, texture, material and color of the building or structure and how it is compatible with the development and redevelopment in and around the area

Not applicable.

- An explanation of any interior and/or exterior renovations

Not applicable.

- Is access appropriate and is there sufficient customers/resident off-street parking?

Yes, there is appropriate access to the building. There is sufficient off-street parking in the front of the building on Union Avenue and on S. 9th Street.

- Proposed signage

Currently, Wesley United Methodist Church has a wooden sign placed on a bracket with their name. The Community Social Worker Program sign will replace the sign after the program logo is finalized and a sign permit approved.

- Project timeline and estimated value of project

Not applicable as no improvements or expansions will be completed to the existing property.

- Compatibility of the proposed use and design with adjacent and other properties in the area.

The purpose is to serve and support residents of the community where the CSW is housed. The southside CSW site is based on the connection with the newly formed Farnsworth Neighborhood Association, Farnsworth Middle School, and the identified service area of Longfellow and Sheridan Elementary Schools.

- How will you insure that the business will not become a nuisance to adjacent properties (i.e.

parking, noise, smells, hours of operations, etc.

The Community Social Worker Program staff met with the Farnsworth Neighborhood Association to share the program's purpose. The plan is for the CSW to continue engagement with the above-named neighborhood association and, if needed, address issues before they become problematic.

- Other information that would be considered pertinent by the Plan Commission.

The CSW staff are tasked with assisting to build neighborhood teams to focus on community-based prevention and early intervention efforts to support families, communities, and agency partners. Program staff will work towards increasing communication between community stakeholders to, in turn, increase resources for families living in the identified service area.

**C. If applicable, please describe any exceptions/variances that are required for this project (i.e. setbacks, parking, landscaping, etc.)**

Not applicable.

**D. Written justification for the proposed conditional use, indicating reasons why the applicant believes the proposed conditional use is appropriate:**

a) How is the proposed conditional use (independent of its location) in harmony with the purposes, goals, objectives, policies and standards of the City of Sheboygan

Comprehensive Master Plan?

The Community Social Worker Program anticipates requests for assistance in the following areas: housing, food security, employment, and mental health. The master plan from 2011 states that the city is being careful as to where they are placing small community facilities. Since Wesley United Methodist Church is already in existence in the neighborhood, the collaboration between Health and Human Services is an example of bringing community facilities together to support the residents.

b) Does the conditional use, in its proposed location, result in any substantial or undue adverse impact on nearby property the character of the neighborhood, environment, traffic, parking, public improvements, public property or rights-of-way?

The CSW Program does not anticipate any of the above mentioned items.

c) How does the proposed conditional use maintain the desired consistency of land uses in relation to the setting within which the property is located?

The CSW Program will use this space only for the purpose of providing a space for program staff to meet with clients, hold community meetings, and engage residents of the neighborhood to discuss what is working well and in what areas they may need additional support.

d) Is the proposed conditional use located in an area that will be adequately served by utilities, or services provided by public agencies? If not, please explain.

Yes, the location is within a residential zone with access to public agencies.