

**CITY OF SHEBOYGAN**  
**BOARD OF LICENSE EXAMINERS MINUTES**

**Tuesday, September 10, 2024**

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Persons with disabilities who need accommodations to attend this meeting should contact the Building Inspection office, (920) 459-3477. Persons other than commission, committee, and board members who wish to participate remotely shall provide notice to the Building Inspection office at 920-459-3477 at least 24 hours before the meeting so that the person may be provided a remote link for that purpose.

**OPENING OF MEETING**

1. Roll Call

**Board Members Present:** Ald. Zach Rust, Todd Thone, Dan Zelm, Craig Seider

**Staff/Officials Present:** BI Licensing Specialist Gary Van Auken (acting Secretary)

**Others Present:** Jeffrey Grunewald

2. Call to Order

Ald. Zach Rust called the meeting to order at 5:00 P.M.

3. Pledge of Allegiance

Pledge was recited by all present.

4. Introduction of Commission members and staff

Each member introduced themselves to applicants. Applicants introduced themselves to board members.

**MINUTES**

5. Approve minutes of June 6, 2024 meeting.

Reviewed minutes of June 6, 4 2024. Motion by Dan Zelm, seconded by Todd Thone to approve the minutes of June 6, 2024.

**ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

6. Review and discuss qualifications and experience of Jeffrey R. Grunewald, #3241, applying for a Carpenter license.

Motion by Dan Zelm, seconded by Craig Seider to grant city carpenter license and send to city council.  
Motion carried.

7. Review and discuss additional qualifications and experience of Jose A Juarez Jimenez, #55482, applying for a Carpenter license.

Motion by Todd Thone, seconded by Dan Zelm to hold application until next meeting as Mr. Jimenez was not present to discuss additional information and reference letters submitted. Motion carried.

#### **NEXT MEETING DATE**

8. Next scheduled meeting: October 1, 2024 at 5:00 P.M.

Motion by Todd Thone, seconded by Dan Zelm to have next meeting on **October 1, 2024** at 5:00 P.M.

#### **ADJOURN**

9. Motion to Adjourn

Motion by Craig Seider, seconded by Dan Zelm to adjourn at 5:08 P.M. Motion carried.

***In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:***

*City Hall • Mead Public Library  
Sheboygan County Administration Building • City's website*