

CITY OF SHEBOYGAN

REQUEST FOR LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE CONSIDERATION

ITEM DESCRIPTION: Res. No. 69-22-23 by Alderpersons Felde and Ackley authorizing the Fire Chief to enter into a contract with TargetSolutions Learning, LLC d/b/a Vector Solutions for staff scheduling software.

REPORT PREPARED BY: Eric Montellano, Fire Chief

REPORT DATE: September 12, 2022 **MEETING DATE:** September 28, 2022

FISCAL SUMMARY:

Budget Line Item:	101220.531100
Budget Summary:	Contracted Services
Budgeted Expenditure:	\$6,164.00
Budgeted Revenue:	N/A

STATUTORY REFERENCE:

Wisconsin Statutes:	N/A
Municipal Code:	N/A

BACKGROUND / ANALYSIS:

The Sheboygan Fire Department is seeking approval to enter into an agreement with Vector Solutions to utilize scheduling software to assist with day-to-day staffing and shift assignments. This software is specific to fire department needs and will allow shift commanders the ability to forecast shift scheduling needs.

STAFF COMMENTS:

- Vector Solutions will supply the software and hardware.
- Training for the tracking system will be provided by the software vendor.
- Daily staff scheduling will allow easier station assignments.
- Software will allow for off-duty callbacks during emergencies.
- Vendor also has a phone application that all members will have access to in order to view assignments, time off, and receive text notifications for station coverage.

ACTION REQUESTED:

A Motion to recommend that the Council adopt Res. No. 69-22-23.

ATTACHMENTS:

- I. Res. No. 69-22-23