



I. GENERAL INFORMATION

1. Name of Library Mead Public Library		2. Public Library System Monarch Library System			
3b. Head Librarian First Name Garrett	3c. Head Librarian Last Name Erickson	4a. Certification Grade Grade 1	4b. Certification Type Regular	5. Certification Expiration Date 07/31/2028	
6a. Street Address 710 N. 8th St.	6b. Mailing Address or PO Box 710 N. 8th St.	7. City / Village / Town Sheboygan	8a. ZIP 53081	8b. ZIP4 4563	9. County Sheboygan
10. Library Phone Number 9204593400	11. Fax Number (920)459-0204	12. Library E-mail Address of Director garrett.erickson@meadpl.org			
13. Library Website URL www.meadpl.org		14. No. of Branches 0	15. No. of Bookmobiles Owned 0	16. No. of Other Public Service Outlets 0	
17. Does your library operate a books-by-mail program? No	18. Some public libraries are legally organized as joint libraries, with neighboring municipalities or a county and municipality joining to operate a library. Is your library such a joint library legally established under Wis. Stat. s. 43.53? No				
20. Square Footage of Public Library 88,000	21a. Did your library or a branch move to a new facility during the fiscal year? No	21b. Did your library or a branch renovate or expand an existing facility during the fiscal year? No		22. UEI Number JJ7BCGBDMBN5	

HOURS OF OPERATION

	Standard Service with No Restrictions on Building Access	Limited Service	Staff Only (No interior service for the public)
19a. Winter hours open per week	60	0	0
19b. Number of winter weeks	37	0	0
19c. Summer hours open per week	60	0	0
19d. Number of summer weeks	15	0	0
19e. Total weeks per year	52	0	0
19f. Total hours per year for this location	3,120	0	0

II. LIBRARY COLLECTIONS							
				a. Number Owned / Leased	b. Number Added		
1. Books in Print				196,968	11,796		
2. Physical Subscriptions				150			
3. Physical Audio Materials				11,321	510		
4. Physical Video Materials				20,420	1,553		
5. Other Physical Materials				2,210			
6. Total Physical Items in Collection				230,919			
				Purchased solely by the Library	Purchased via a System, Consortium or Cooperative Agreement	Provided by the State	
7. E-books				Yes	Yes	No	
8. E-serials				Yes	Yes	No	
9. E-audio				Yes	Yes	No	
10. E-video				Yes	No	No	
11. Research Databases				Yes	Yes	Yes	
12. Online Learning Platforms				Yes	Yes	Yes	
III. LIBRARY SERVICES							
1. Physical Circulation Transactions			2. Interlibrary Loans				
a. Total Circulation	b. Children's Materials	c. Other Physical Items	a. Items Loaned <i>Provided to</i>	b. Items Received <i>Received from</i>			
379,643	148,579	8,912	124,881	60,364			
Method for Counting ILL Transactions Categorized ILL Transactions							
(Only Total will display when Total ILL Transactions is listed as the Method for Counting ILL Transactions)			Items Loaned to Other Libraries <i>Provided to</i>	Items Borrowed from Other Libraries <i>Received from</i>			
Integrated Library Systems (ILS)			120,830	57,725			
WISCAT			4,047	2,639			
Other (includes OCLC, manual tracking or other methods)			4	0			
3. Electronic Content Circulation Transactions							
a. E-books	b. E-serials	c. E-audio	d. E-video	e. Children's E-materials	f. Total E-materials		
44,143	36,261	46,348	11,567	7,030	138,319		
4. Number of Registered Users			5. Overdue Fines	6. Reference Transactions		7. Library Visits	
a. Resident	b. Nonresident	c. TOTAL		a. Method	b. Annual Count	a. Method	b. Annual Count
28,589	5,314	33,903	No	Actual Count	61,987	Actual Count	234,879
8. Uses of Public Internet Computers				9. Uses of Public Wireless Internet			
a. Number of Public Use Computers	b. Number of Public Use Computers with internet access	c. Method	d. Annual Count	a. Method	b. Annual Count		
70	70	Actual Count	28,147	Actual Count	102,551		

LIBRARY PROGRAMS AND ATTENDANCE

Total In-Person and Live, Virtual Statistics by Age

	Young Child (0-5)	Child (6-11)	Young Adult (12-18)	Adult (19+)	General Interest (all ages)
Number of Programs	269	83	56	272	119
Total Attendance	7,385	3,919	2,188	3,189	8,919

Total Program Statistics by Program Category

	In-Person On-Site	In-Person Off-Site	Live, Virtual	Pre-recorded	
Number of Programs	730	66	3	0	
Total Attendance	21,775	3,737	88		
Total Program Views				0	

Describe the library's in-person programs:

Storybook programs, Maker Space programs, Stem programs, Adult Book Clubs, Make it at Mead, Sunday Make & Take, Radio Programming and podcasts

Which platforms does the library use to host the library's live, virtual programs:

You tube, Facebook, Live 365, Spotify

Describe the library's live, virtual programs:

Book reviews, poetry readings and interviews, book discussions conducted by Librarians, Library Assistants and outside presenters, ukulele lessons, radio

Which platforms does the library use to host the library's pre-recorded programs:

You tube, Facebook, Live 365, Spotify (Podcasts), FM radio

Describe the library's pre-recorded programs:

Mead produced podcasts including book reviews, poetry readings, radio programming, and community interviews conducted by Librarians, Library Assistants, and outside presenters.

IV. LIBRARY GOVERNANCE

Library Board Members. List all members of the library board as of the date of this report. List the president first. Indicate vacancies. Report changes to the Division for Libraries and Technology as they occur. When reporting such changes, indicate the departing board members.

First Name	Last Name	Street Address	City	ZIP+4	Email Address
PRESIDENT					
1. Jeanne	Pfeiffer	2710 Mill Road	Sheboygan	53083	jeanepfeiffer75@gmail.co
2. Erin	Bremser	2040 North 6th Street	Sheboygan	53081	ebremser@mac.com
3. Angela	Ramey	514 North 26th Street	Sheboygan	53081	angela.ramey@sheboyganw
4. Kathie	Norman	3217 North 6th Street	Sheboygan	53083	kathienorman@outlook.com
5. Jim	Hollister	2802 North 6th Street	Sheboygan	53083	4hollisters@gmail.com
6. Julia	Hart	622 Pennsylvania Ave, Unit 30	Sheboygan	53081	toddhart7750@gmail.com
7. Maeve	Quinn	310 St. Clair Avenue	Sheboygan	53081	maeve.quinn@meadpl.org
8. Margaret	Albrinck	522 Erie Ave	Sheboygan	53081	albrinckm@gmail.com
9. Sherry	Speth	N3596 E. County Road A	Sheboygan	53085	sspeth@excel.net
10. Andre	Walton	4415 Primrose Ct R203	Sheboygan	53081	andrewalton56@gmail.com
11.					
12.					
13.					
14.					
15.					
16.					
17.					
No. of Library Board Members <i>Include vacancies in this count</i>					
10					

V. LIBRARY OPERATING REVENUE

Report operating revenue only. Do not report capital receipts here.

1. Local Municipal Appropriations for Library Service Only Joint libraries report more than one municipality here

Municipality Type	Name	Amount
City	Sheboygan	\$3,114,027
Subtotal 1		\$3,114,027

2. County

a. Home County Appropriation for Library Services

Subtotal 2a	\$894,726
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a. Other County Payments for Library Services

County Name	Amount	County Name	Amount
Calumet	\$1,557		
Fond du Lac	\$1,424		
Manitowoc	\$51,097		
Ozaukee	\$7,365		
Washington	\$0		
Subtotal 2b			\$61,443

3. State Funds

a. Public Library System State Funds

Description	Amount	Description	Amount
	\$0		
b. Funds Carried Forward from Previous Year		c. Other State Funded Program	0
Subtotal 3			\$0

4. Federal Funds Name of program—for LSTA grant awards, grant number, and project title

Program or Project	Amount	
	\$0	
Subtotal 4		\$0

5. Contract Income From other governmental units, libraries, agencies, library systems, etc.

Name	Amount	Name	Amount
Monarch Library System	\$100,000		
Subtotal 5			\$100,000

6. Other Funds Carried Forward and Expended. Do not include state aid. Report state funds in 3b above.

\$0

7. All Other Operating Income

\$235,936

8. Total Operating Income Add 1 through 7

\$4,406,132

9. What is the current year annual appropriation provided by governing body(ies) for the public library?

\$3,150,004

10. Was the library's municipality exempt from the county library tax for the report year? Wis. Stat. s. 43.64(2)

Yes

VI. LIBRARY OPERATING EXPENDITURES	
Report operating expenditures from all sources. Do not report capital expenditures here.	
1. Salaries and Wages Include maintenance, security, plant operations \$2,374,864	2. Employee Benefits Include maintenance, security, plant operations \$791,811

3. Library Collection Expenditures				
a. Print Materials \$217,841	b. Electronic Materials \$172,743	c. Audiovisual Materials \$47,918	d. All Other Library Materials \$1,350	Subtotal 3 \$439,852

4. Contracts for Services Include contracts with other libraries, municipalities, and library systems here. Include service provider.			
Provider	Description	Type	Amount
Monarch Library Systems	Delivery and resource sharing	Fee	\$45,792
Bibliotheca	Checkout/Checkin equipment		\$22,762
Otis Elevator	Elevator repair and maintenance		\$12,185
Other small contracts	Facilities repair		\$45,239
Subtotal 4			\$125,978
5. Other Operating Expenditures			\$467,609
6. Total Operating Expenditures <i>Add 1 through 5</i>			\$4,200,114
7. Of the expenditures reported in item 6, what were operating expenditures from federal program sources?			\$0

VII. LIBRARY CAPITAL REVENUE, EXPENDITURES, DEBT RETIREMENT, AND RENT
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1. Capital Income and Expenditures by Source of Income <i>Do not report any expenditures reported above. Provide a brief description of any expenditures.</i>			
Source	Brief Description of Expenditure	Revenue	Expenditure
a. Federal		\$0	\$0
b. State		\$0	\$0
c. Municipal		\$0	\$0
d. County		\$0	\$0
e. Other	Holds locker system funded by donations	\$0	\$113,561
2. Debt Retirement \$0	3. Rent Paid to Municipality/County \$0	Total Revenue \$0	Total Expenditure \$113,561

VIII. OTHER FUNDS HELD BY THE LIBRARY BOARD
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1. Total Amount of Other Funds at the End of Year	\$0
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IX. FUNDS PAID OR TRANSFERRED TO THE LIBRARY BOARD FINANCIAL SECRETARY

1. Total Amount of Section IX Funds at End of Year	\$0
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X. STAFF (cont'd.)

b. Other Paid Staff *See Instructions*

Position (Local Title)	Job Title (Appendix A)	Type of Staff	Total Annual Wages Paid	Hours Worked per Week
IT Specialist	Information Technology Manager	Other	\$79,102	40.00
Public Safety Specialist	Social Worker	Other	\$73,507	40.00
Marketing Specialist	Marketing Specialist	Other	\$68,328	40.00
Maintenance Supervisor	Facility Engineering Manager (Maintenance)	Other	\$68,328	40.00
Building Maintenance Worker	Building Maintenance Worker	Other	\$51,626	40.00
Administrative Assistant	Executive Assistant	Other	\$54,933	40.00
Cleaner	Janitorial Cleaner	Other	\$59,561	60.00
Clerk	Clerk - Public Services	Other	\$263,151	290.00
Library Security Monitor	Security (Discipline Monitor)	Other	\$23,390	20.00

2. Library Staff Full-Time Equivalents (FTEs). Divide the total hours worked per week for each category by 40 to determine full-time equivalents.

a. Persons Holding the Title of Librarian			b. All Other Paid Staff (FTE)	c. Total Library Staff (FTE)
Master's Degree from an ALA Accredited Program (FTE)	Other Persons Holding the Title of Librarian (FTE)	Subtotal 2a	Include maintenance, plant operations, and security	
11.00	1.00	12.00	30.00	42.00

XI. PUBLIC LIBRARY LOANS OF MATERIAL TO NONRESIDENTS

1. Of the total circulation reported for the library from Section III, item 1, what was the total circulation to nonresidents <i>See instructions for definition of nonresident</i>			118,893
Divide nonresident circulation among the following categories. The total of 2 through 6 below should not be greater than the number reported in item 1 above.	a. Those with a Library	b. Those without a Library	c. Subtotal
2. Circulation to Nonresidents Living in the Library's County	19,532	84,309	103,841
3. Circulation to Nonresidents Living in Another County in the Library System	1,701	3,232	4,933
4. Circulation to Nonresidents Living in an Adjacent County Not in the Library System	2,271	5,822	8,093
5. Circulation to All Other Wisconsin Residents	1,597	6. Circulation to Persons from Out of the State	429
7. Are the answers to items 1 through 6 based on actual count or survey/sample? Actual	8a. Does the library deny access to any residents of adjacent public library systems on the basis of Wis. Stat. s. 43.17(11)(b)? No	8b. If yes, does the library allow residents in adjacent systems to purchase library cards?	

9. Circulation to Nonresidents Living in an Adjacent County Who Do Not Have a Local Public Library			
Name of County	Circulation	Name of County	Circulation
a. Calumet	119	f.	
b. Fond du Lac	234	g.	
c. Manitowoc	5,469	h.	
d. Ozaukee	2,965	i.	
e. Washington	92	j.	

XII. TECHNOLOGY (Not included in 2024 Report)

XIII. SELF-DIRECTED ACTIVITIES, STAFF SERVING YOUTH / ADULTS

1. Self-directed Activities: *Planned, independent activities available for a definite time period which introduce participants to any of the broad range of library services or activities that directly provide information to participants.*

	a. Children (0-5)	b. Children (6-11)	c. Young Adult (12-18)
Number of Self-Directed Activities	86	18	12
Total Self-Directed Activity Participation	4,347	914	1,063
	d. Adult (19+)	e. General Interest (all ages)	f. Total
Number of Self-Directed Activities	0	6	122
Total Self-Directed Activity Participation	0	427	6,751

2. Name and email address of primary staff person who serves as the children, youth, or teen librarian. Only the primary person is displayed here.

a. First Name	b. Last Name	c. Email Address
Susan	Durant	susan.durant@meadpl.org

3. Name and email address of primary staff person who serves as the librarian for adults. Only the primary person is displayed here.

a. First Name	b. Last Name	c. Email Address
Kelly	Rohde	kelly.rohde@meadpl.org

XIV. PUBLIC LIBRARY ASSURANCE OF COMPLIANCE WITH SYSTEM MEMBERSHIP REQUIREMENTS



We assure the Public Library System of which this library is a member and the Division for Libraries and Technology, Department of Public Instruction that this public library is in compliance with the following requirements for public library system membership as listed in Wis. Stats.

A check (X) or a mark in the checkbox indicates compliance with the requirement.

- The library is established under s. 43.52 (municipalities), s. 43.53 (joint libraries), or s. 43.57 (consolidated county libraries and county library services) of the Wisconsin Statutes [s. 43.15(4)(c)1].
- The library is free for the use of the inhabitants of the municipality by which it is established and maintained [s. 43.52(2), 73 Op. Atty. Gen. 86(1984), and OAG 30-89].
- The library's board membership complies with statutory requirements regarding appointment, length of term, number of members and composition. [s. 43.54 (municipal and joint libraries), s. 43.57(4) & (5) (consolidated and country library services), and s. 43.60(3) (library extension and interchange)].
- The library board has exclusive control of the expenditure of all moneys collected, donated, or appropriated for the library fund [s. 43.58(1)].
- The library director is present in the library at least 10 hours a week while library is open to the public, less leave time [s. 43.15(4)(c)6]
- The library board supervises the administration of the library, appoints the librarian, who appoints such other assistants and employees as the library board deems necessary, and prescribes their duties and compensation [s. 43.58(4)].
- The library is authorized by the municipal governing board to participate in the public library system [s. 43.15(4)(c)3].
- The library has entered into a written agreement with the public library system board to participate in the system and its activities, to participate in interlibrary loan of materials with other system libraries, and to provide, to any resident of the system area, the same library services, on the same terms, that are provided to the residents of the municipality or county that established the member library. This shall not prohibit a municipal, county, or joint public library from giving preference to its residents in library group programs held for children or adults if the library limits the number of persons who may participate in the group program, or from providing remote access to a library's online resources only to its residents. [s. 43.15(4)(c)4].
- The library's head librarian holds the appropriate grade level of public librarian certification from the Department of Public Instruction [s. 43.15(4)(c)6 and Administrative Code Rules PI 6.03].
- The library annually is open to the public an average of at least 20 hours each week except that for a library in existence on June 3, 2006, annually is open to the public an average of at least 20 hours or the number of hours each week that the library was open to the public in 2005, whichever is fewer [s. 43.15(4)(c)7].
- The library annually spends at least \$2,500 on library materials. [s. 43.15(4)(c)8].

XV. CERTIFICATION

I CERTIFY THAT, to the best of my knowledge, the information provided in this annual report and any attachments are true and accurate and the library board has reviewed and approved this report.

President, Library Board of Trustees Signature or designee 	Name of President or Designee Print or type Jeanne Pfeiffer	Date Signed
Library Director / Head Librarian Signature 	Library Director / Head Librarian Print or type Garrett Erickson	Date Signed

STATEMENT CONCERNING PUBLIC LIBRARY SYSTEM EFFECTIVENESS

As required by Wis. Stat. s. 43.58(6)(c), the following statement that the library system either did or did not provide effective leadership and adequately meet the needs of the library must be completed and approved by the library board. The response should be made in the context of the public library system's statutory responsibilities and the funding which it has available to meet those responsibilities.

County

Sheboygan

The Mead Public Library Board of Trustees hereby states that in 2024 the Monarch Library System
Name of Public Library *Name of Public Library System / Service*

- did provide effective leadership and adequately met the needs of the library.
 - did not provide effective leadership and did not adequately meet the needs of the library.
- Indicate with an X one of the above statements*

Explanation of library board's response. *Attach additional sheets if necessary.*


Note: With the approval of the library board of trustees, this statement may be submitted separately from the Annual Report form that is sent to the library system, as an e-mail attachment to LibraryReport@dpi.wi.gov.

DRAFT

XV. CERTIFICATION

The preceding statement was approved by the Public Library Board of Trustees.

Division staff will compile the statements received for each library system and, as required by Wis. Stat. s. 43.05(14), conduct a review of a public library system if at least 30 percent of the libraries in participating municipalities that include at least 30 percent of the population of all participating municipalities report that the public library system did not adequately meet the needs of the library. This statement may be provided to the public library system.

President, Library Board of Trustees Signature or designee	Name of President or Designee Print or type	Date Signed
	Jeanne Pfeiffer	

COMMENTS

SECTION III

3a., E-book Circulation

40477 (Monarch) + 3666 (Mead)--2025-01-24

3b., E-serial Circulation

12251 (Monarch) + 24010 (Mead)--2025-01-24

3c., E-audio Circulation

33491 (Monarch) + 12857 (Mead)--2025-01-24

3e., Circulation of Children's Electronic Materials

6506 (Monarch) + 524 (Mead)--2025-01-24

9b., Wireless Internet Uses

Monarch count was 101,855, Mead's count was 109,836--2025-01-24

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