MEAD PUBLIC LIBRARY
BOARD OF TRUSTEES MINUTES

October 21, 2026, at 5:00 PM

Mead Public Library, Rocca Room 710 N 8th Street

In-Person: Erin Bremser, Annalise Flynn, Kurt Jensen, Susan Kuck, Kathie McNellis, Jeanne Pfeiffer, Kathie Norman, and Maeve Quinn
Staff: Staff: Garrett Erickson, Evan Grossen, and Pattie Pilz

1. Call to Order
   Vice President Kuck determined a quorum and called meeting to order at 5:01 p.m.

2. Pledge of Allegiance

3. Board Member Introduction – Annalise Flynn
   a. Flynn was sworn in and introduced to the board

4. Public Comments – none

5. Approval of Minutes
   a. Quinn moved to approve minutes from September 16, 2026. Pfeiffer seconded. Motion passed

6. Correspondence, Announcements, and Common Council Report
   a. Beyond the Bridge A Solution to Homelessness Event – Garrett Erickson
      i. Erickson encouraged all to attend event at the Weill Center on October 22
      ii. City, county, and private sectors will be represented to coordinate efforts to help unhoused population
      iii. Film will be shown with a panel discussion following the viewing

7.a-f. Consent Agenda
Upon motion by Norman and seconded by Quinn, the Board voted unanimously to approve the Consent Agenda, with the exception of Item 7e (Mead Library Foundation), which was removed for separate discussion.

   a. Facilities Report
   b. Security Update
   c. Monthly Statistics
   d. Monarch Library System
   e. Mead Library Foundation
   f. Friends of Mead

Norman shared that Mead Library Foundation was being sued by a subcontractor of the company Mead Library hired to replace the roof. Erickson clarified that the roofing contractor was contractually obligated to pay his subcontractors and supplies, and that Mead was taking action to dismiss this with the assistance of a Texas lawyer.

13. Committee Reports
    a. Review and Possible Action on Payment of Current Expenditures including Payroll and Special Revenues - Evan Grossen
        i. August financial reports presented
        ii. $26K was paid to Dulmes Decor for blinds
        iii. $16K was paid to RFID Library Solutions for an annual maintenance contract
        iv. Property tax levy has been allocated to the library
        v. Copy machine revenues are trending higher
        vi. $4.6 million collected
        vii. Donation purchases for Foundation-funded projects appear to be over budget
            1. Budget adjustment was presented to the Council for variance
            2. Foundation will reimburse City Finance for projects once completed
        viii. Quinn moved to approve the payment of current expenditures (including payroll), and acceptance of special revenues. McNellis seconded. Motion passed

14. Library Resource Agreement
    a. Erickson presented the 2027 Monarch Library Resource Agreement for review
    b. McNellis moved to accept the Library Resource Agreement. Pfeiffer seconded. Motion passed

15. Community Bulletin Board Policy - Erickson
    a. Proposed policy was modified to clarify posting duration, and approved content
    b. Bremser moved to accept the proposed changes. Norman seconded. Motion passed

16. 2027 City Budget Process Update - Erickson
    a. Budget process is wrapping up

17. Services and Programming – Erickson
    a. Deputy Director and Children's Librarian spoke at the Wisconsin Library Association Conference in Middleton, Wisconsin
    b. Interviews will be conducted this week for the Library Assistant/Security Monitor position
    c. Youth Services Manager position posted
    d. Additional study rooms on second floor expected to be completed in 2-3 weeks
    e. Sensory room on third floor expected to be completed in 2-3 weeks
    f. Physical circulation trend higher in 2026 as compared to 2025 (except for August)
    g. Yiddish grant was awarded to plan a program at Mead

18. Motion to Adjourn
    a. Meeting was adjourned at 5:35 p.m.

Next Meeting November 18, 2026, at 5:00 p.m. in the Rocca Room.