

CITY OF SHEBOYGAN

REQUEST FOR PUBLIC WORKS COMMITTEE CONSIDERATION

ITEM DESCRIPTION: A resolution authorizing the Purchasing Agent to issue a purchase order for a 2024 Altec Inc. high-reach bucket truck and accessories for the Department of Public Works.

REPORT PREPARED BY: Bernard R. Rammer Purchasing Agent

REPORT DATE: December 20, 2023

MEETING DATE: January 9, 2024

FISCAL SUMMARY:

Budget Line Item: 730399-651400
Budget Summary: Motor Vehicle Fund-
Heavy Equipment
Budget Expenditure: \$225,690.00
Budgeted Revenue: N/A

STATUTORY REFERENCE:

Wisconsin Statutes: N/A
Municipal Code: N/A

BACKGROUND / ANALYSIS: The Department of Public Works has a 2002 model high-reach bucket truck for primary usage by the Forestry Division for the maintenance of large trees throughout the City. The truck is a critical piece of equipment for the Forestry Division for maintenance and removal of larger trees; however, due primarily to its age, it has become less dependable and more difficult to maintain. The Department of Public Works included in their 2024 budget funding to purchase a new truck. The truck purchased will be equipped with various tool boxes and other equipment, including a battery disconnect switch as required by the City's property insurance company. Discounted pricing on the equipment is provided through a cooperative purchasing agreement with Sourcewell. The truck will be available for setup and delivery within a few weeks following order placement, well ahead of tree maintenance season.

STAFF COMMENTS: Following receipt and commissioning of the new truck, the 2002 high reach bucket truck will be prepared and sent to auction with the proceeds to be put on deposit with the Director of Finance.

ACTION REQUESTED: A motion to recommend that the Council adopt Resolution No. 134-23-24 to authorize the Purchasing Agent to issue a purchase order for the purchase of a 2024 Altec High Reach Bucket Truck for the Department of Public Works.

ATTACHMENTS:

- I. Resolution No. 134-23-24
- II. Altec Quote