To: Joe Trueblood, Utility Superintendent

From: Dave McMillan, Distribution Supervisor

Subject: 2024 Cityworks Software Implementation

The Water Utility has budgeted to implement asset management software across the Utility in 2024. The Utility reviewed and had demonstrations from both Cityworks and Vueworks as potential software options. The Utility preferred the Cityworks software due to its long term viability, and its ease of use. Also, the Department of Public Works has used the Vueworks software and did not recommend investing in it.

Asset Management Software Benefits:

- This software enables the Utility to get our information and data under one umbrella that is easily accessible for staff. We can build GIS asset tables in ESRI to store the Utilities assets across all departments. Cityworks also seems to be a good option to replace some of Caselle's functions, such as work orders, job accounting, and inventory.

- Cityworks uses ESRI GIS tables as the asset inventory record, eliminating the need to track two separate asset records. Vertical asset tables will be built to view all the Utility's assets and records pertaining to those assets spatially. This would include water treatment facilities, pump stations, the distribution system, customer locations, meters, and reservoir sites.

- Work Management and work history- work can be assigned, tracked, and then stored in one place.

- Work Scheduling- Mobile service requests and work orders can be generated and assigned to staff.

Implementation:

Cityworks sells and supports the software, but users work with a 3rd party implementation team to implement the software and act as a consultant in the future. As we would like to build out options to have Cityworks and Caselle share information, we asked Cityworks for a recommendation to find a company that has experience with this process. They recommended and we received a proposal from Centricity to complete the work both remotely and on-site. Ongoing support from Centricity can occur remotely.

Cost:

The Utility budgeted $80,000 for 2024 for licensing and implementation, with a note that additional costs would occur to finish up the implementation in 2025.

Cityworks License- 2024- $21,875 (includes discount for implementation process)

Centricity Implementation- $75,500 ($58,000 in 2024, and $17,500 in 2025)

Proposals are attached.

Trimble.

ORDER FORM

Order Date:	Date of the last signature below
Trimble Entity Name ("Trimble") and Address:	Trimble Inc. 10368 Westmoor Drive Westminster, CO 80021 USD
Customer Entity Name ("Customer") and Address:	Sheboygan Water Utility 72 Park Avenue Sheboygan, WI 53081
Billing Contact Name and E-Mail Address:	Dave McMillan davemcmillan@sheboyganwater.org
Is a Purchase Order Required?	Yes or No *Purchase orders issued by Customer are issued for administrative purposes only; terms and conditions contained in any such purchase order shall be null and void.*
Is Customer Tax Exempt? **Is Customer a Public Entity?**	Yes or No Yes or No
Initial Term:	Twelve (12) months from the Order Date
Validity:	This Order Form shall expire on June 20, 2024 the "Validity Date"). If this Order Form is not executed by the Customer by the Validity Date, Trimble reserves the right to not offer the pricing found in the Order Form.
Miscellaneous:	** Purchase orders issued by Customer are issued for administrative purposes only; terms and conditions contained in any such purchase order shall be null and void.* Post-Termination Customer Data Access. For 30 days from the expiration or termination of the Agreement, Trimble will make Customer Data available to Customer upon request for export or download as provided in the Agreement for the applicable Product. Additional fees may apply.

Annual Software Subscription:

Part Number	Item Name	Unit of Measure	Type	Description	Annual Amount
BN-OPS-EAM-PRO	Trimble Enterprise Asset Management ("EAM") Professional Package	25 – Authorized Users	Software-as-a-Service ("SaaS")	See Addendum 1 for Additional Details	$31,250.00
				Discount for Year 1	($9,375.00)
				Total Annual Software Subscription - Year 1	$21,875.00
				Total Annual Software Subscription - Year 2	$26,500.00
				Total Annual Software Subscription - Year 3	$31,250.00

Implementation Fee/Cost Proposal

Cityworks Implementation Costs

Task	Description	Total Cost
1	**Workflow Review Meetings (Remote)**	$ 1,000
	Kickoff Meeting & Workflow Meetings Meeting Notes	
2	**Initial Cityworks Database Configuration**	$ 30,000
	Configuration for Cityworks AMS	
3	**Database Review (Remote)**	$ 2,000
	Post Review Changes Meeting Notes and Action Items	
4	**Additional Information Configuration**	$ 5,000
	Dashboards Saved Searches Inboxes Configuration Changes Crystal Reports (Up to 6 Crystal Reports Developed)	
5	**Admin Training (Remote)**	$ 2,000
	Onsite Admin Training for Utility Admin Users	
6	**End User Training (3 Days Onsite)**	$ 10,500
	Onsite End User Training for End Users	
7	**Rollout Support (2 Days Onsite)**	$ 7,000
	Onsite Support for End Users when system goes live	
8	**Ad-Hoc Support (up to 40 hours)**	$ 8,000
	Configuration Changes Admin Support Dashboards/KPI's Mobile App Configuration Any other Ad-Hoc Support that may be needed Crystal Report Development **(Up to 40 Hours) Billed at $200/Hr As Used, Post Go Live.**	
9	**Cityworks Storeroom**	$ 10,000
	Configuration, Setup and Rollout of Cityworks Storeroom Materials Management for Cityworks AMS	
	Total Implementation Including Ad-Hoc Support	**$ 75,500**