



AGENDA ITEM MEMORANDUM

DATE: 6/2/2025

TO: Public Works Committee

FROM: Kevin Jump, PE – City Engineer

SUBJECT: Resolution 39-25-26 – A resolution authorizing an amendment to the Foth Infrastructure and Environment, LLC agreement, dated April 12, 2024, to include services for additional design and construction administrative services for the Gartman Farm Subdivision Design.

ISSUE

Should the Public Works Committee recommend executing a contract amendment to the existing Foth Infrastructure and Environment, LLC (Foth) agreement to provide additional design services and construction administrative services for the Gartman Farm Subdivision?

STAFF RECOMMENDATION

Staff recommends approving the contract amendment.

BACKGROUND/DISCUSSION

This amendment consists of two key components:

The first component addresses the additional design work required due to unforeseen site condition changes which arose after the initial design phase commenced. Since these changes could not have been anticipated within the original scope, additional design efforts were necessary to accommodate the updated site conditions.

The second component introduces construction administration services to effectively manage and oversee the recently approved site grading contract. The initial agreement with Foth had identified construction administration services as a scope of work to be added later, as defining an exact scope was challenging given the project's complexity and evolving construction requirements. These services will encompass construction oversight, on-site observation, record drawings, and geotechnical field engineering, ensuring proper execution and documentation throughout the process.

The Engineering Division of the Department of Public Works does not have the staffing levels necessary to manage a project of this size and complexity while also managing many other projects for the City this year.

Foth has the necessary expertise and experience to successfully deliver a project of this size. With a strong background in municipal infrastructure and roadway construction, they have consistently demonstrated their ability to manage complex projects and produce high-quality outcomes. Staff members who have previously collaborated with Foth on various initiatives remain confident in their ability to provide exceptional service and project management.

FUNDING IMPACT

Funds for this construction have been included in the TID 23 project plan.

DEPARTMENT OF
PUBLIC WORKS

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AGENDA ITEM MEMORANDUM (CONT.)

Account	Description	Amount
423660-621100	TID 23 Fund - Land	\$637,500.00

IF APPROVED, NEXT STEPS:

If approved, City staff will sign the contract amendment.