



## AGENDA ITEM MEMORANDUM

---

**DATE:** 12/1/2025

**TO:** Public Works Committee

**FROM:** Jordan Skiff, Wastewater Superintendent

**SUBJECT:** Resolution 144-25-26 – A Resolution authorizing City officials to enter into a contract with Donohue & Associates, Inc. for engineering services related to the replacement of a wastewater treatment plant (WWTP) aeration blower.

Resolution 145-25-26 – A Resolution authorizing City officials to enter into a contract with Strand Associates for engineering services related to studying major factors to be considered should a wastewater treatment plant (WWTP) expansion be required in the future.

### ISSUE

Should the Public Works Committee recommend approval of two proposed contracts, obligating 2025 funds still this year?

### STAFF RECOMMENDATION

Staff recommends approval.

### BACKGROUND/DISCUSSION

At the December 15, 2025 City Council meeting, I am requesting approval of the following two engineering contracts. Both contracts are the result of an RFP (request for proposals) process, used to identify the consultant wastewater staff believed to be the most qualified for each project, and who offered reasonable pricing.

- A \$58,535 lump sum contract with Donohue Associates to replace the fourth (and final) older aeration blower at the wastewater treatment plant. Donohue completed the design for two other blowers in 2024, is very familiar with our aeration system, and performed process and programming work in the 2024 project that will dovetail well into this one. Their proposed design and management costs are very close to our 2025 budget.
- A \$50,000 lump sum contract with Strand Associates to study the major components of a possible future wastewater treatment plant expansion. While current Plant flows are well within our capacity, significant industrial growth in the coming years or decades could lead to the need for an expansion. (Please note this study is not being undertaken at this time because of a specific project or prospect.) Strand's proposal provided some early regulatory, structural and process considerations that should be explored, and matched the budgeted amount for this project.

DEPARTMENT OF  
PUBLIC WORKS

2026 NEW JERSEY AVE.  
SHEBOYGAN, WI  
53081

920/459-3440  
sheboyganwi.gov



## AGENDA ITEM MEMORANDUM (CONT.)

---

### **IF APPROVED, NEXT STEPS**

These contracts will be entered into with these two firms, and the work will begin in early 2026. Strand's study is due in June 2026. Donohue's design is expected to wrap up in the first half of 2026, but procuring the new blower and having it installed will likely extend into early 2027.