



AGENDA ITEM MEMORANDUM

DATE: 12/08/2025

TO: Public Works Committee

FROM: Joe Kerlin, Parks Manager

SUBJECT: Resolution No.141-25-26 – A Resolution authorizing the appropriate City officials to execute a First Amendment to Memorandum of Understanding with Elwood H. May Environmental Park Association of Sheboygan County, Inc. relating to certain terms and conditions in the MOU.

ISSUE

Should the Public Works Committee recommend authorizing the appropriate City officials to execute a First Amendment to the MOU?

STAFF RECOMMENDATION

Staff recommends approval of the First Amendment to the MOU.

BACKGROUND/DISCUSSION

On January 9, 2020 the City and Maywood entered into a MOU regarding the City's financial support for Maywood, along with expected responsibilities of Maywood and the City. The current MOU is scheduled to expire on December 31, 2025. Both parties are negotiating terms of a replacement MOU and desire additional time to finalize the document such that extending the existing MOU is in both parties' best interest.

FUNDING IMPACT

The City would be agreeing to provide Maywood funding in January, 2026 in the amount of \$74,379.00 towards the salary for the Maywood Park Director. This was the same amount given to Maywood in 2025 and is in the budget for 2026.

IF APPROVED, NEXT STEPS:

The City and Maywood would continue to negotiate a five-year MOU agreement starting in 2027.

DEPARTMENT OF
PUBLIC WORKS

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