

Consent Agenda Policy

Purpose

- To ensure the efficiency and effectiveness of board meetings.
- To provide an efficient process for approval of regular or routine issues that come before the board, or matters where no debate is anticipated.

Items requiring a decision that are expected to require no discussion or debate may, at the Chair's option, be placed on the agenda under the heading "Consent Agenda".

Materials and motions proposed to be dealt with under the Consent Agenda portion of the agenda shall be clearly identified as falling under the Consent Agenda in the meeting packages. Board members should review the Consent Agenda items prior to the meeting on the expectation that no discussion will take place during the board meeting.

The Board Chair and the Library Director will prepare an agenda before each Board meeting, including what items are in the Consent Agenda. Items may be moved out of the Consent Agenda section at the request of any member of the board. No motion or vote of the board is required with respect to a request to move an item out of the Consent Agenda. When a member of the board requests that an item be moved out of the Consent Agenda section, the Chair shall decide where to place that item on the overall agenda.

Typical Library Board agenda items that may be included in the Consent Agenda include, but are not limited to:

- Meeting Minutes from prior meeting
- Monthly Statistics
- Security Update
- Mead Library Foundation liaison report
- Friends of Mead Library liaison report
- Monarch Library System liaison report