

Title: **Community Bulletin Boards**  
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## **Community Bulletin Board Policy**

### **Display and Distribution of Materials from Other Agencies, Organizations, and Individuals**

#### **Purpose**

The Community Bulletin Board shall be used to display notices of events co-sponsored by the Library and as a source of community information. Community notices of a cultural, recreational, educational or community service nature will be posted at Mead Public Library subject to the following priorities and guidelines:

#### **Policy**

- All postings must be approved by the Library and should be submitted at the 1<sup>st</sup>-floor service desk
- Only Library staff may post notices
- Only Library staff may remove notices
- Posting dimensions should be no greater than 11" x 17". Display items should be no greater in size than 11"x17". The appearance and content of the notice must be suitable for the Library's general public service area
- The following content will be considered for posting:
  1. Events co-sponsored by the Library
  2. Events sponsored by the City of Sheboygan or other tax-supported organizations
  3. Local events of a cultural, recreational, informational, or community-service nature
- The Library will not display posters, petitions or notices for political parties, candidates, or those advocating a position on a public issue. The Library also will not display product advertisements, legal notices or notice of fund-raising drives.
- The following content will *not* be posted
  - Fundraisers
  - Political campaign materials or anything promoting a political party or candidate
  - Support or disapproval of social or religious convictions
  - Discriminatory or harassing language based on a protected class
  - Commercial (business cards, retail advertising, personal notices of items for sale)
  - Legal notices
- The Library assumes no responsibility for the return, preservation, protection, or possible damage to or theft of any item presented for posting or posted on the Community Bulletin Boards.

~~4. Programs of a cultural, recreational, educational or community service nature sponsored by for-profit organizations.~~

~~The Library may distribute multiple copies of ongoing publications, informational brochures, pamphlets, etc. of a cultural, recreational or educational nature. Consideration of distribution of non-library materials is subject to distribution guidelines with library materials distributed first.~~

~~This policy also applies to the Library's acceptance of literature from local governmental and community organizations for distribution to the public.~~