

**CITY OF SHEBOYGAN  
ORDINANCE 26-23-24**

**BY ALDERPERSONS SALAZAR AND FELDE.**

**OCTOBER 16, 2023.**

AN ORDINANCE amending section 12-32 Plan Examination And Permit Fees.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS  
FOLLOWS:

**SECTION 1:**        **AMENDMENT** “Sec 12-32 Plan Examination And Permit Fees” of the Sheboygan Municipal Code is hereby *amended* as follows:

AMENDMENT

Sec 12-32 Plan Examination And Permit Fees

- (a) The ~~following are~~ plan examination and permit fees assessed by the city shall be as set forth in the Plan Examination and Permit Fee Schedule on file in the offices of the City Clerk and Building Inspection. :
- (1) ~~Minimum fee: \$50.00.~~
  - (2) ~~Exeeptions, all fences and stairways: \$40.00.~~
  - (3) ~~Residential—One- and two- family, first 2,000 square feet of habitable area: \$400.00.~~
  - (4) ~~Residential— Apartments, three family and over, row housing, multiple, per square foot: \$0.30.~~
  - (5) ~~Residences— Additions, per square foot or fraction thereof: \$0.30.~~
  - (6) ~~Local business, institutional, office buildings or additions thereto, per square foot or fraction thereof: \$0.30.~~
  - (7) ~~Manufacturing or industrial, or additions thereto per square foot or faction thereof (office areas to be included under E): \$0.20.~~
  - (8) ~~Detached garages and accessory buildings, per square foot: \$0.30.~~
  - (9) ~~Aboveground flammable liquid tank dyking system: Only issued with fire department approval/approval per tank: \$200.00.~~
  - (10) ~~Removing tanks, installing tanks, per tank: \$200.00.~~
  - (11) ~~Pools: in ground, aboveground, spas, per \$1,000.00 valuation (\$50.00 minimum): \$10.00.~~
  - (12) ~~All other buildings, structures, alterations, residing, re-roofing, repairs where square footage cannot be calculated, per \$1,000.00 valuation (\$50.00 minimum): \$10.00.~~
  - (13) ~~Wrecking or razing, per building, plus 0.02 square feet with maximum of~~

- ~~\$500.00; \$100.00;~~
- ~~(14) Residential garages, per building: \$50.00;~~
- ~~(15) Moving buildings over public ways, per building, plus 0.03 square feet with maximum of \$500.00; \$100.00;~~
- ~~(16) Plan examination:~~
- ~~a. One- and two-family residence: \$75.00;~~
  - ~~b. Apartment, three-family residence, row housing, multiple-family buildings, plus \$15.00 per unit: \$200.00;~~
  - ~~c. Commercial/industrial alterations and additions: State charge, plus \$10.00;~~
  - ~~d. Erosion control permit and stormwater management administration fee for one- and two-family residential uses: \$100.00;~~
  - ~~e. Heating plans, lighting and energy calculations to heating plans: State charge, plus \$10.00;~~
- ~~(17) Wisconsin Uniform Building Permit Seal: State charge, plus \$10.00;~~
- ~~(18) Reinspection: \$75.00, means of egress illumination reinspection: \$250.00;~~
- ~~(19) Special inspections/reports, per inspection/report: \$100.00;~~
- ~~(20) Occupancy permits:~~
- ~~a. Residential, per unit: \$50.00; and~~
  - ~~b. Office, commercial and industrial: \$250.00;~~
- ~~(21) Contractors/owners working without a permit. Permit to start construction of footing and foundation:~~
- ~~a. UDC Buildings: \$250.00;~~
  - ~~b. Early start—All other buildings: \$1,000.00;~~
- ~~(b) For work started without a permit, except in emergency cases, the fees shall be calculated as follows (per calendar year):~~
- ~~(1) First incident: Double the regular fee, plus \$100.00;~~
  - ~~(2) Second incident: Double the regular fee, plus \$250.00;~~
  - ~~(3) Third and subsequent incidents: Double the regular fee, plus \$500.00;~~
- ~~(c) For other violations, fees shall be calculated as follows:~~
- ~~(1) If owner hires unlicensed contractor: Double fee, plus \$200.00;~~
  - ~~(2) Failure to call for a final inspection: \$50.00;~~
- ~~(d) The fees set forth in this section are subject to the following:~~
- ~~(1) No permit required for minor alterations under \$400.00 of materials or \$800.00 total materials and labor unless such work requires structural alterations. All fences, stairways and porches/rescue platforms located above the first floor require a permit.~~
  - ~~(2) Gross square footage calculations are based on exterior dimensions, including garage and each finished floor level. Unfinished basements or portions thereof are not included.~~
  - ~~(3) In determining costs, all construction should be included with the exception of heating, air conditioning, electrical or plumbing work.~~
  - ~~(4) All fee categories shall be rounded up to the next full dollar amount.~~
  - ~~(5) No building permits shall be issued until municipal sewers and water services have been provided adjacent to the building site or when a contract has been~~

~~let and installation of services are in progress. No occupancy shall be allowed until services to building have been completed.~~

- (e) Forfeiture for occupancy without valid occupancy card. If a person or business occupies a building without a signed occupancy card, a forfeiture of \$25.00 to \$500.00 per violation per day that violations exist, shall be charged with a minimum of \$100.00.

(Code 1997, § 26-38; Ord. No. 56-96-97, § 1, 11-4-1996; Ord. No. 99-97-98, § 1, 2-2-1998; Ord. No. 2-99-00, § 1, 5-3-1999; Ord. No. 55-00-01, § 1, 10-2-2000; Ord. No. 41-01-02, § 4, 10-15-2001; Ord. No. 77-01-02, § 1, 2-18-2002; Ord. No. 76-02-03, §§ 2—4, 4-2-2003; Ord. No. 59-04-05, § 1, 2-21-2005; Ord. No. 57-05-06, § 1, 11-21-2005; Ord. No. 41-09-10, § 1, 1-18-2010)

**SECTION 2:            REPEALER CLAUSE** All ordinances or resolutions or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict.

**SECTION 3:            EFFECTIVE DATE** This Ordinance shall be in effect from and after its passage and publication according to law.

PASSED AND ADOPTED BY THE CITY OF SHEBOYGAN COMMON COUNCIL

Presiding Officer

Attest

\_\_\_\_\_  
Ryan Sorenson, Mayor, City of  
Sheboygan

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Meredith DeBruin, City Clerk, City of  
Sheboygan