

## CITY OF SHEBOYGAN

### REQUEST FOR TRANSIT COMMISSION CONSIDERATION

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**ITEM DESCRIPTION:** 8. 2022 Public Transit Agency Safety Plan for Shoreline Metro

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**REPORT PREPARED BY:** Derek Muench, Director of Transit & Parking

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**REPORT DATE:** 5/11/22

**MEETING DATE:** 5/17/22

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#### FISCAL SUMMARY:

Budget Line Item:	N/A
Budget Summary:	N/A
Budgeted Expenditure:	N/A
Budgeted Revenue:	N/A

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#### STATUTORY REFERENCE:

Wisconsin	N/A
Statutes:	
Municipal Code:	N/A

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#### BACKGROUND / ANALYSIS:

The Public Transportation Agency Safety Plan (PTASP) final rule (49 C.F.R. Part 673) requires certain operators of public transportation systems that are recipients or subrecipients of FTA grant funds to develop safety plans that include the processes and procedures necessary for implementing Safety Management Systems (SMS). As a recipient of Section 5307 funds, Shoreline Metro is required to meet the requirements of the final rule on The Public Transportation Agency Safety Plan. Shoreline Metro, in accordance with the final rule, opted to create its own plan rather than have the Wisconsin Department of Transportation draft the plan on our behalf. Bay-Lake Regional Planning Commission assisted with the creation of Shoreline Metro's Public Transportation Agency Safety Plan.

In 2022, FTA required additional components to the plan including mitigating measures to prevent infectious diseases. Shoreline Metro made other revisions including updating key personnel and including other measures taken to ensure safety and security at Shoreline Metro.

#### STAFF COMMENTS:

Shoreline Metro's mission is to provide safe transportation services for its customer and has had a longstanding practice of operating a safe transit system. Many of the requirements of the PTASP have already been in place for many years with the entire Shoreline Metro team dedicated to safety and safe policies and procedures.

The key players in the Public Transportation Agency Safety Plan include:

- Director of Transit & Parking
  - Accountable Executive of the Plan
- Safety, Education and Training Supervisor
  - Chief Safety Officer and Safety Manager

- Bus Operators (35)
- Maintenance
  - Mechanics
- Supervisors
  - Operations Supervisors (2)

Shoreline Metro's plan meets the FTA requirements set forth in 2020 for public transit agencies.

**ACTION REQUESTED:**

Staff recommends the approval of the 2022 Public Transportation Agency Safety Plan for Shoreline Metro and place on file.

**ATTACHMENTS:**

- I. 2022 Public Transit Agency Safety Plan for Shoreline Metro