

CITY OF SHEBOYGAN

REQUEST FOR TRANSIT COMMISSION CONSIDERATION

ITEM DESCRIPTION: 11. Director's Report

REPORT PREPARED BY: Derek Muench, Director of Transit & Parking

REPORT DATE: 5/11/22

MEETING DATE: 5/17/22

FISCAL SUMMARY:

Budget Line Item:	N/A
Budget Summary:	N/A
Budgeted Expenditure:	N/A
Budgeted Revenue:	N/A

STATUTORY REFERENCE:

Wisconsin	N/A
Statutes:	
Municipal Code:	N/A

BACKGROUND / ANALYSIS:

The Director of Transit & Parking presents to the Transit Commission a report of operations for the Transit and Parking Utilities.

STAFF COMMENTS:

The Director of Transit & Parking presents the following items as advisory and information only:

- 1) **COVID-19 Update** –Masks are now optional for all customers and employees. Shoreline Metro no longer provides masks for customers on board buses.
- 2) **Staffing** – Shoreline Metro is currently at full-staffing. We do not have any drivers in training with staff but one remains training with drivers. This has been a long time coming and we are happy to report we are at full staff. We continue to monitor drivers and the need to add more drivers to the team.
- 3) **Harbor Centre Express** –The trolley schedule for 2022 will be June 20 through September 3. Weekdays the trolley route will run 11:00 a.m. to 8:00 p.m. and Saturdays from 10:00 a.m. to 4:00 p.m. Service will again be provided on July 4th from 11:00 a.m. to 6:00 p.m.
- 4) **Incident on May 6, 2022** – As provided in the release sent out on Tuesday, May 10, 2022, it was another unfortunate event near the Transfer Station. We have taken a couple mitigating actions immediately including the closure of the temperature-controlled waiting area. This area will remain closed until further notice. We are currently looking at options at a new camera system that will provide more cameras and audio. Additional cameras can be used to monitor the adjacent parking lots as well as provide additional cameras over the public waiting areas.

- 5) **New Buses** – As of this report, Shoreline Metro has received 7 of the 10 buses from Gillig. Five of them have been put into revenue service. Staff and City Administration have discussed a ribbon cutting event. Please stay tuned for more information on this event, likely in June.
- 6) **HotSpot for Transit** – Implementation is set for May 30, 2022 for the transit application. We are currently in the development phase with training set for the next couple of weeks. Customers and staff remain excited with this opportunity. Stay tuned for more information.
- 7) **8th Street Island** – As a reminder, the Parking Utility will be working with Otter Creek this year to redesign the island by the 7th and 9th swing streets as you enter downtown from the south. The island is blighted and needs a refresh. We are excited to beautify this area and make the entrance into downtown welcoming and attractive. As of this report, the island vegetation has been removed.
- 8) **Website** – The Shoreline Metro website was redesigned (refreshed) this past week in preparation (and celebration) of regular service reinstated on March 21, 2022. The website offers the same valuable information but in a simpler, more professional and modern appearance. HotSpot Mobile payments will be incorporated into the site once up and running. (If time permits, I will show at the meeting.)

ACTION REQUESTED:

Staff recommends approving the Director's Report provided by the Director of Transit & Parking and placing on file.

ATTACHMENTS: None.