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Res. No. 153 - 22 - 23. By Alderpersons Mitchell and Filicky-Peneski.
March 6, 2023.

A RESOLUTION appointing the chairperson of the Finance and Personnel Committee to take certain actions and exercise certain authority of the common council as has been delegated to the city administrator during the current vacancy in the position of city administrator.

WHEREAS, Section 2-341 of the Sheboygan Municipal Code provides for the appointment of a city administrator; and

WHEREAS, Section 2-342 of the Sheboygan Municipal Code provides that said city administrator shall perform the duties and have the authority and powers prescribed by the common council; and

WHEREAS, the common council has, by ordinance, policy, and practice, delegated certain of its authority and power to the city administrator such that the administrator has become a key piece of the efficient operation of city government; and

WHEREAS, the position of city administrator is vacant and there is a need for the common council to appoint someone to carry out that delegated authority and power; and

WHEREAS, as part of the hiring and recruitment process for a new city administrator, it is the sense of the council that it should carefully consider a number of modifications to the role, job description, and delegated authority and power of the administrator, rather than rushing an immediate change before starting that hiring and recruitment process; and

WHEREAS, it is the sense of the council that there is a need for a one-time temporary provision allowing a member of the common council to exercise the delegated authority and power of the council so as to maintain the efficient operation of city government until the new administrator is hired and a more comprehensive set of ordinances and policies can be drafted that will include a robust chain of command and succession plan; and

WHEREAS, it is the sense of the council that the largest portion of the authority and power of the council delegated to the city administrator relates to financial and personnel matters, and, as such, it would behoove the city council to appoint a member of council who has significant experience on the council working on finance and personnel matters; and

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WHEREAS, it is not the intent of the council in making that appointment to have that member of council fulfill the entire role of the city administrator or to serve as an "acting city administrator," but only to fulfill those necessary functions as to keep the city operating efficiently.

NOW, THEREFORE, BE IT RESOLVED: That the Common Council hereby delegates and appoints the chairperson of the Finance and Personnel Committee to act in place of the city administrator to perform such authority and power as is required for the efficient operation of the City, including all power and authority to approve department head decisions as have been delegated to the administrator by virtue of the provisions of the Sheboygan Municipal Code, until such time as a new city administrator has been appointed or the common council deems the temporary position no longer needed.

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor