

CITY OF SHEBOYGAN
SHEBOYGAN TRANSIT COMMISSION MINUTES

Tuesday, September 17, 2024

MEMBERS PRESENT, Alderperson Dean Dekker (Chair for tonight's meeting), Alderperson Zach Rust, Alderperson Trey Michcell, Police Chief Christopher Domagalski, Director of Planning and Development Diane McGinnis-Cassey, Bryan Kelly, Emily Hening

MEMBERS EXCUSED: Mayor Ryan Sorenson, Roy Kluss

STAFF OFFICIALS PRESENT: Director of Parking and Transit Derek Muench

OPENING OF MEETING

1. Call to Order.

5:00 p.m. meeting was called to order.

2. Pledge of Allegiance
3. Public Input (Time limits are at the discretion of the Transit Commission - Input on non-service adjustment related items.

None

MINUTES

4. Approval of the Minutes – September 17, 2024 meeting.

A motion was made by Ald. Trey Mitchell, seconded by Ald. Zach Rust to approve the September 17, 2024 Minutes. Motion passes.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

5. Final Report for 2024 FTA Triennial Review.

A motion was made by Director McGinnis-Casey, seconded by Chief Domagalski to approve the final FTA Triennial Review as presented. Motion passes.

6. 2025 Parking Utility Budget.

A motion was made by Ald. Mitchell, seconded by Ald. Rust to support the 2025 transit budget for Shoreline Metro as presented by the Director of Transit & Parking and recommends inclusion into the City of Sheboygan 2025 Executive Budget. Motion passes.

7. 2025 Transit Utility Budget.

A motion was made by Ald. Mitchell, seconded by Ald. Rust to support the 2025 parking budget for Shoreline Metro as presented by the Director of Transit & Parking and recommends inclusion into the City of Sheboygan 2025 Executive Budget. Motion passes.

8. 2025-2029 Capital Improvements Program for Parking and Transit Utilities.

A motion was made by Director McGinnis-Casey, seconded by Chief Domagalski to support the Capital Improvement Program covering the years of 2025-2029 and refer to the Capital Improvements Committee for consideration and acceptance. Motion passes.

9. Second Quarter Reports for Transit and Parking.

A motion was made by Chief Domagalski, seconded by Ald. Mitchell to approve the Transit and Parking Utility 2024 second quarter reports and place on file. Motion passes.

10. Service Agreement with City of Sheboygan Falls.

A motion was made by Ald. Rust, seconded by Director McGinnis-Casey to approve the Service Agreement with the City of Sheboygan Falls. Motion passes.

11. Service Agreement with Village of Kohler

A motion was made by Ald. Rust, seconded by Director McGinnis-Casey to approve the Service Agreement with the Village of Kohler. Motion passes.

12. Review and Approval of the 2024-2025 Community Development Block Grant Agreement.

A motion was made by Ald. Rust, seconded by Ald. Mitchell to approve the CDBG Agreement and authorizes the Director of Transit and Parking to sign the agreement on behalf of the Transit Utility and Sheboygan Transit Commission. Motion Passes.

13. Res. No. 76-24-25 by Alderpersons Dekker, Rust and Mitchell authorizing the filing of an application with the United States of America Department of Transportation and authorizing the executing of the contract pertaining to grants for calendar year 2025, under former Section 9 (USC 5307) of the Federal Transit Act of 1964, as amended.

A motion was made by Director McGinnis-Casey, seconded by Chief Domagalski to approve Res. No. 76-24-25 and forward to the Common Council for approval and approval for the Director of Transit and Parking to apply for and submit the required application for federal and state mass transit operating funds for CY2025. Motion passes.

14. Director's Update.

A motion was made by Chief Domagalski, seconded by Director McGinnis-Casey to accept and file the Director's report as presented. Motion passes.

NEXT MEETING

15. Next meeting date: November 19, 2024

ADJOURN

A motion was made by Director McGinnis-Casey, seconded by Chief Domagalski to adjourn the meeting. Motion passes. Meeting Adjourned.