



## AGENDA ITEM MEMORANDUM

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DATE: 5/28/2026

TO: Public Works Committee

FROM: Jordan Skiff, Wastewater Superintendent

SUBJECT: Resolution xx-xx-xx – Approval of DNR's Compliance Maintenance Annual Report (CMAR)

### ISSUE

Should the Public Works Committee recommend approval of the annual submission of the 2025 CMAR?

### STAFF RECOMMENDATION

Staff recommends approval.

### BACKGROUND/DISCUSSION

The CMAR is required by Wisconsin DNR to be completed and submitted each year. This submittal is for calendar year 2025. The report tracks information from the Wastewater Treatment Plant (WWTP) regarding wastewater volume and metrics like nitrogen, phosphorus, biological oxygen demand (BOD) and total suspended solids (TSS) removal. It also confirms that our staffing is adequate and properly certified, that the wastewater fund is in good shape, and the condition of our collection system (sewer pipes in the street).

While 2025 held plenty of challenges for the WWTP and collection system, we didn't have any sanitary sewer overflows (unlike 2024). Furthermore, none of our challenges led to "points" being assessed, meaning that we received a perfect "A" in each category. If lower grades had been received, corrective steps may have been required. With such a good score, any improvements we seek to make are voluntary.

### FUNDING IMPACT

Approving the resolution and CMAR will not cost the wastewater fund anything. Penalties or other DNR action could result if the CMAR is *not* approved in a timely manner.

### IF APPROVED, NEXT STEPS:

Assuming that the City Council approves the resolution on 6/15, WWTP staff will submit the final CMAR—including the official signed resolution—soon after, completing the submittal before the end of June as required.

DEPARTMENT OF  
PUBLIC WORKS

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