

**CITY OF SHEBOYGAN
ORDINANCE 24-25-26**

BY ALDERPERSON CLOSE.

OCTOBER 28, 2025.

AN ORDINANCE amending section 103-50 of the Sheboygan Municipal Code regarding certified survey map approval timing.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

SECTION 1: **AMENDMENT** “Sec 103-50 Certified Survey For Division Of Lands Other Than By Subdivision” of the Sheboygan Municipal Code is hereby *amended* as follows:

A M E N D M E N T

Sec 103-50 Certified Survey For Division Of Lands Other Than By Subdivision

- (a) Except for the divisions exempted by this section, any division of land other than a subdivision, within the city or its extraterritorial plat approval jurisdiction, shall be surveyed, and a certified survey map of such division approved by the director of city development or the director's designee and recorded as provided by Wis. Stats. ch. 236 and as described herein.
- (b) A certified survey map shall be prepared in compliance with the requirements of Wis. Stats. § 236.34, which is adopted by reference and incorporated herein as though fully set out. A copy of the certified survey map shall be submitted to each affected utility by the subdivider or subdivider's agent at the time of submission of two copies to the director of city development or director's designee. Each utility shall notify the director's designee in writing of any objections to the certified survey map within 20 days of such receipt.
- (c) ~~Upon submission of two copies of the proposed certified survey map, the director's designee shall, within ten days, approve, approve conditionally or reject the map.~~ Within 30 days of certified survey map submission, the director of city development or the director's designee shall approve, conditionally approve, or reject the map and shall thereafter notify the subdivider in writing of their decision noting ~~The subdivider shall be notified in writing of~~ any conditions of approval or the reasons for rejection.
- (d) The map shall include the affidavit of the surveyor who surveyed and mapped the parcel as required by Wis. Stats. § 236.34 and shall be signed by the property owner.
- (e) The certificate of approval of the plan commission shall be typed, lettered or reproduced legibly on the face of the map.

- (f) Any party aggrieved by a decision of the director of city development with respect to approval, conditional approval, or rejection of a certified survey map may appeal the decision of the director of city development to the city plan commission. The city plan commission shall affirm, modify, or reverse the decision of the director of city development.

(Ord. No. 63-74-75, § 1(4.6); Ord. No. 119-77-78, § 13, 12-5-1977; Ord. No. 123-86-87, § 1, 12-1-1986)

SECTION 2: REPEALER CLAUSE All ordinances or resolutions or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict.

SECTION 3: EFFECTIVE DATE This Ordinance shall be in effect from and after its passage and publication according to law.

PASSED AND ADOPTED BY THE CITY OF SHEBOYGAN COMMON COUNCIL

Presiding Officer

Attest

Ryan Sorenson, Mayor, City of
Sheboygan

Meredith DeBruin, City Clerk, City of
Sheboygan