

City of Sheboygan

To: Members of the Common Council
From: Charles Adams, City Attorney
Date: October 30, 2024
Re: Chapter 12 update

The Building Inspection Department requested a wide-ranging update to Chapter 12 of the Sheboygan Municipal Code, which contains the city's ordinances regarding the building trades as well as its codes for minimum standards for a variety of buildings and installations.

While this memo does not give a detailed description of every change in the ordinance, it is designed to give a high-level description of key changes. The redline included with the agenda provides all the details of the changes.

While the amendment is primarily to Chapter 12, there are changes to other sections of the code that are necessary to implement the changes in Chapter 12.

Among the key changes are the following:

- 1) Updates to the list of outside codes adopted by the city and the exceptions to those codes.
- 2) Granting additional authority to appropriate officials to issue necessary citations.
- 3) Changes designed to better align the language of our code with state administrative codes, including changes to various state licensing and permitting schemes.
- 4) The shifting and renumbering of some provisions to make finding code provisions simpler.
- 5) The use of updated standard language to describe the various roles and positions within the building inspection department.
- 6) Putting most fees in a separate fee schedule that can be easily updated by council resolution without the need for ordinance changes.
- 7) Clarifying committee and subcommittee structure, including reducing the number of committees and allowing non-residents to serve on the board of examiners.
- 8) Consolidating most appeals regarding building code matters to the board of appeals.
- 9) Repeal of the vacant building registry ordinance.
- 10) Removal of most municipal regulations related to swimming pools in favor of provisions designed to ensure that pools are properly fenced and gated.
- 11) Removal of inspection requirements and fees for low voltage installations.
- 12) Moving the ban on coal tar sealant products to the nuisance chapter rather than the building code chapter.