

**CITY OF SHEBOYGAN
RESOLUTION 152-24-25**

BY ALDERPERSONS DEKKER AND RAMEY.

JANUARY 20, 2025.

A RESOLUTION authorizing the appropriate City officials to enter into contract for a comprehensive structural and mechanical condition analysis of most city-owned buildings to aid in future maintenance and proactive future budget planning.

WHEREAS, the City owns and is responsible to maintain the buildings under its oversight and requires professional services to assess the current structural and mechanical condition of the buildings and further have a professional firm provide advice as to future needs related to the proper care of the buildings; and

WHEREAS, the City has recently created a Building, Grounds and Facilities Department in order to better manage maintenance of the buildings and the proposed analysis will provide a great deal of information as to current condition and needs for repairs and upgrades into the foreseeable future; and

WHEREAS, the City issued a Request for Proposals to identify firms having the capability to provide the services and associated building management software to effectively create a building “database” to be used for current and future needs; and

WHEREAS, the lowest responsive proposal has been found to comply with all of the specifications and staff has recommended to enter into contract with the firm providing the proposal.

NOW, THEREFORE, BE IT RESOLVED: That the appropriate City officials are authorized to enter into contract with Concord Consulting Group of Illinois, Inc. in the amount of \$248,760.00 for the building assessment consulting as well as development of an electronic database to be used for future management and budgeting associated with the maintenance of the buildings.

BE IT FURTHER RESOLVED: That the Finance Director is authorized to utilize previously unused capital building project budget draw funds to cover the associated expenses with the above contract via the following 2025 budget amendment:

INCREASE:

Capital Projects Fund - General Government - Contracted Services (Acct. No. 400100-531100)	\$248,760.00
Capital Projects Fund - Fund Equity Applied (Acct. No. 400-493000)	\$248,760.00

PASSED AND ADOPTED BY THE CITY OF SHEBOYGAN COMMON COUNCIL

Presiding Officer

Attest

Ryan Sorenson, Mayor, City of
Sheboygan

Meredith DeBruin, City Clerk, City of
Sheboygan