

## Rose, Ellise

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**From:** Guillermo Ramirez <ramirezautorepair@att.net>  
**Sent:** Thursday, October 12, 2023 1:15 PM  
**To:** Rose, Ellise  
**Subject:** Re: Conditional Use Questions

Good afternoon. Sorry I took so long to answer. Our hours of operation will be 8am-5pm M-F, but will occasionally stay open later to finish a customer's vehicle. We plan on having the sales vehicles under the awning, and any outdoor storage of vehicles that are waiting for repairs will be stored inside the fenced in area. Please see the hand sketch of the fence outline. That area will also house our dumpsters. Any questions, feel free to give me a call.

Jim Surrells  
Ramirez Auto Repair & Towing LLC  
Office: (920) 682-2561  
Cell: (920) 905-0351

On Wednesday, October 11, 2023 at 02:09:30 PM CDT, Rose, Ellise <ellise.rose@sheboyganwi.gov> wrote:

Good Afternoon,

Per our phone conversation, I am include some questions that will be helpful for the board to get a better understanding of the project and the impacts it may have on the neighborhood.

- An explanation of the proposed use and all business activities to take place onsite (you will specifically need to describe areas of the building and property utilized for your business including detailing/repair area, office, indoor and/or outdoor storage, parking, business materials, etc.).
- Please be very specific on the auto repair aspect of your business.
- Where are vehicles kept....are they inside the building?
- Where do employees and clients park?
- How many employees will you have and how will the site/grounds be managed?
- Do clients have scheduled appointments with minimal walk-in traffic?
- How will you insure that the proposal will not become a nuisance to adjoining property owners/businesses (i.e. clientele, loitering, noise, garbage, etc.)?
- Explain number of vehicles, trailers, miscellaneous equipment used for your business and where those vehicles and equipment are stored on the site.
- What type of equipment do you use?
- What types of things will you need to add to the building from an interior buildout perspective (building, electrical, plumbing, HVAC, venting, etc.).

- What are the hours of operation?
- Where will the for sale vehicles be?
- Will there be vehicles stored outside?
- Will there be/Where will there be fencing?

Please include any other information that may be useful to the board in approving this conditional use.

Thanks,

**Ellise Rose**

Program Assistant

City of Sheboygan

(920)459-3379

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