

CITY OF SHEBOYGAN

REQUEST FOR PUBLIC WORKS COMMITTEE CONSIDERATION

ITEM DESCRIPTION: A Resolution pursuant to Sheboygan Municipal Code 74-63 (3) to permit the Winterfest Event at Fountain Park on February 26, 2022 to incorporate a fire.

REPORT PREPARED BY: Joseph L. Kerlin, Superintendent of Parks and Forestry

REPORT DATE: February 9, 2022

MEETING DATE: February 15, 2022

FISCAL SUMMARY:

Budget Line Item: N/A
Budget Summary: N/A
Budget Expenditure: N/A
Budgeted Revenue: N/A

STATUTORY REFERENCE:

Wisconsin Statutes: N/A
Municipal Code: N/A

BACKGROUND / ANALYSIS: The Gateway Neighborhood Board is requesting to have a small fire during their planned Winterfest event in Fountain Park. The fire will be used for roasting marshmallows and making smores. Under the City Ordinance, Sec. 74-63. Fire Control, permission from Council is needed to have a fire in a city park that is not contained in a city provided grill in a picnic area.

STAFF COMMENTS: DPW staff would like to recommend that the Council approve the request as long as the following stipulations, set by Nicholas Noster, Battalion Chief, and Joe Kerlin, Superintendent of Parks and Forestry, are followed:

- The fire must be contained in a portable metal fire pit that is elevated from the ground
- Ashes and wood must be removed from the park after event
- The fire must be constantly monitored by a mature adult over the age of 21
- Clean dry wood is used for burning
- There are no combustibles (structures, benches, etc.) within 10 feet

ACTION REQUESTED: Motion to recommend that the Common Council adopt Res. No. 128-21-22 pursuant to Sheboygan Municipal Code 74-63 (3) to permit the Winterfest Event at Fountain Park on February 26, 2022 to incorporate a fire.

ATTACHMENTS:

- I. Res. No. 128-21-22
- II. Winterfest Map