

Minutes
Mead Public Library Foundation
Board of Directors
May 25, 2022

Present: Norman (presiding), Braden, Donovan, Holbrook, Montemayor, Nelson, Peneski, Perronne, Quinn, Stauber, Towne, Testwuide and Williams. Absent: Bartelt, Kolzow, and Loth. MPL Staff: DeAmico, Erickson and Mehn.

1. President Norman called the meeting to order at 12:00 p.m. and determined a quorum.
2. Williams **moved** and Perronne **seconded** approval of the March 23, 2022 minutes. The motion **passed**.
3. Committee Reports
 1. Development Committee – Carol Kolzow, Chair. Quinn reported in Kolzow’s absence. She began by talking about the list of Foundations and businesses that we would like to send the solicitation letter to, and asked board members to consider signing a letter for an organization that they might have a contact for. She next noted that the Foundation events would be happening this year, the advisory committee on September 23rd, and the Yuletide reception on December 2nd. She further discussed the 125th anniversary letter and noted some of the results.
 2. Finance Committee – John Perronne, Chair. Perronne discussed the finance committee meeting, noting the 1st quarter results report. He talked about the downward trend, and noted that if 2nd quarter is still negative, that is the definition of a recession. He encouraged the group though in reminding them of the higher returns we have seen in the past years, and indicated that the committee has decided to continue to accumulate cash rather than investing. He briefly discussed the funding of the staff scholarship, and the anticipated costs of that. Lastly, he brought a list of projects to the full board for funding approval that the Finance committee had discussed. After some discussion, Perronne **moved** to approve the allocation of funds for all the projects as presented and subject to need. Holbrook **seconded**. The motion **passed**.
 3. Scholarship Committee – Kathie Norman, Chair. Norman gave the board an update of the scholarship committee meeting. She discussed some of the changes they will be making to the document, and noted that once the document is complete she will send it out to the board for a virtual vote.
4. Norman next discussed the need for additional members on the Events committee. She appointed Mary Liz Towne and herself to be additions. The committee will now be Marilyn Montemayor, Sandy Loth, Mary Liz Towne, and Kathie Norman.
5. Erickson updated the group that the Children’s and Teen’s Book Festival would not be happening this year, and may cease to happen anymore. Quinn noted that most of the board members would like to step down and they have not been able to find anyone to take it over. The board will have one last meeting to make final arrangements, and then will likely distribute their remaining monies to the non-profits that worked with them on the festival.
6. Quinn discussed the updates to the board of Trustees, noting that the spring elections would take place the next day. She also discussed city updates, noting that typically she has budget parameters from the city by this time of year but she does not yet have them. She discussed the history of the salary

increase expectations from last year, and discussed the salary study coming out soon. She lastly discussed the building maintenance needs for the library and the city's reluctance to help fund these crucial needs. She is hoping to create a MOU with the city in the future to outline responsibilities of the library vs the city in terms of costs for building updates. As a follow up, Quinn also updated the board on the 125th anniversary progress. She discussed the banner, the bookmarks available, the historical panels that Josh Lintereur is creating, and some of the downtown collaborations she is hoping to make.

7. In Loth's absence, a report was provided to the board, which included the successful open house event and the raffle ticket sales, the Friends scholarship, the participation of the Friends in the SCIO night markets for the summer, and the upcoming scavenger hunt event in July.
8. Erickson noted that the lack of projects for the summer months made the July meeting optional. The board decided to cancel the July meeting, with the expectation of meeting again in September unless something pressing arises.

The next meeting of the Foundation is scheduled for September 28, 2022 @ 12:00 p.m. Being no further business, Norman **adjourned the meeting at 12:59 p.m.**