

**CITY OF SHEBOYGAN
RESOLUTION 108-26-27**

BY ALDERPERSONS MITCHELL AND PERRELLA.

SEPTEMBER 14, 2026.

A RESOLUTION authorizing execution of a contract with CivicPlus for implementation and deployment of agenda and minutes software.

WHEREAS, the City of Sheboygan has received notice that technical support for its current agenda and meetings software platform will end on November 30, 2026; and

WHEREAS, City staff has reviewed options and determined that the CivicPlus software package meets the City's current and anticipated future needs. The package includes agenda and meeting management, AI editing assistance, premium online municipal code hosting, full-service supplementation, digital document storage and support services for conversion and implementation; and

WHEREAS, the proposed services will support improved municipal code access for staff and the public, enhanced digital management of ordinances, and streamlined supplementation processes.

NOW, THEREFORE, BE IT RESOLVED: That the appropriate City officials are authorized to execute an agreement with CivicPlus, substantially similar to the one attached, approved by the City Attorney and City Administrator, and to take such other actions as are necessary to effectuate this transition.

BE IT FURTHER RESOLVED: That the Finance Director is directed to draw funds from IT Fund – Information Technology – Software Maintenance (Acct. No. 713170-563122) and to amend the City’s budget as allowed by the City Financial Handbook to utilize contingency, Administration salary savings and other department budget lines to contribute toward the cost of this agreement.

PASSED AND ADOPTED BY THE CITY OF SHEBOYGAN COMMON COUNCIL

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Presiding Officer

Attest

Ryan Sorenson, Mayor, City of
Sheboygan

Meredith DeBruin, City Clerk, City of
Sheboygan