

1st Quarter

- January
 - o Quarterly budget update
 - Committee of the Whole
 - Current state/ last year

2nd Quarter

- April
 - o Quarterly budget update
 - Committee of the Whole
 - Current state

3rd Quarter

- July
 - o City Admin submits budget schedule to CC
 - o City Admin provides department heads with budget parameters and CIP parameters
- August
 - o 1st half of month
 - Finance Committee
 - Educate public on municipal budgeting
 - o CIP & operating directives explained during this meeting
 - Hear citizen feedback
 - o August 15: deadline for department preliminary budgets and CIP submittals
 - o 2nd half of month Quarterly budget update
 - Committee of the Whole
 - Workshop of Council
 - Invite the public to participate
 - 1/2 of departments
- September
 - o Committee of the Whole
 - Workshop of Council
 - Invite Public to participate
 - 1/2 of departments
 - o 1st CC
 - Refer CIP to Plan Commission
 - o Finalize CIP
 - o Admin reviews preliminary budgets
 - o 2nd half of September: Plan Commission reviews & adopts CIP recommendations

4th Quarter

- October:
 - o 1st CC meeting:
 - City admin presents budget resolution
 - CIP resolution adopted
 - o Early/Mid-October: Notice of Public Hearing on Proposed Budget
 - o 2nd CC meeting / Committee of the Whole Meeting

- Budget public hearing
- November:
 - 1st CC meeting of November
 - Budget & CIP approved
 - November 15th
 - Budget submitted to Sheboygan County