



AGENDA ITEM MEMORANDUM

DATE: 9/14/2026

TO: Public Works Committee

FROM: Tim Bull – City Forester

SUBJECT: Resolution 103-26-27 – Assign an Authorized Representative for the purpose of applying for a WI DNR Urban Forestry Grant

ISSUE

Should the Public Works Committee recommend signing the presented resolution? It assigns the City Forester as the authorized representative and directs him to submit an urban forestry grant application to the WI DNR for the 2026 calendar year for the amount of \$25,000 which would require a \$25,000 match from the City.

STAFF RECOMMENDATION

Staff recommends approval to sign the resolution which will allow the City Forester to apply for the urban forestry grant and if awarded execute the grant upon approval by the City Attorney and City Administrator.

BACKGROUND/DISCUSSION

The Wisconsin Department of Natural Resources provides this grant opportunity annually with a grant application deadline of October 1st. All funds awarded must be matched by City funds or in-kind labor. Grant projects can include many forestry related tasks including: the cost of tree management plans, tree inventories, brush residue projects, the development of tree management ordinances, tree disease evaluations, public education concerning trees in urban areas, and other tree projects. Each year the DNR has preferred urban forestry goals and the odds of getting awarded a grant correlate with how well the grant meets the DNR goals that year.

FUNDING IMPACT

It is anticipated that there will be sufficient funds in the 2026 Forestry Division budget to cover the \$25,000 match requirement.

IF APPROVED, NEXT STEPS:

Upon approval, obtain signatures and send signed resolution to the City Forester before the grant application deadline of October 1, 2026.

DEPARTMENT OF
PUBLIC WORKS

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