



AGENDA ITEM MEMORANDUM

DATE: 06/19/2025

TO: Public Works Committee

FROM: Joe Kerlin, Parks Manager

SUBJECT: Resolution No. 46-25-26 – A resolution authorizing the Director of Public Works and Engineering to enter into a Memorandum of Understanding (“MOU”) with the Sheboygan Area School District (“SASD”) for Community Recreation Department activities and events being held at City parks.

ISSUE

Should the Public Works Committee recommend approving the MOU?

STAFF RECOMMENDATION

Staff recommends approving the MOU.

BACKGROUND/DISCUSSION

SASD uses City parks for recreational programming for area residents every year. So far this year, SASD Community Recreation Department has scheduled eight programs in City parks and beaches, for a total of 64 days:

- Youth Soccer
- Play is Healing
- Beach Yoga
- Summer School Classes
- Summer Yoga Class
- Summer Movie Night
- Youth Flag Football

The reason for the MOU is to better define expectations and responsibilities, while allowing for a more streamlined special event application process to include all SASD Community Recreation Department activities.

FUNDING IMPACT

No funding impact by the City.

IF APPROVED, NEXT STEPS:

If approved, the new MOU will be followed when scheduling community events sponsored by SASD Community Recreation Department.

DEPARTMENT OF
PUBLIC WORKS

2026 NEW JERSEY AVE.
SHEBOYGAN, WI
53081

920/459-3440
sheboyganwi.gov