

CITY OF SHEBOYGAN
LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE MINUTES
Wednesday, May 12, 2025

COMMITTEE MEMBERS PRESENT: Chair Alderperson Zach Rust, Vice Chair Alderperson Robert La Fave, Alderperson Susie Boorse, Alderperson Joseph Heidemann

COMMITTEE MEMBERS EXCUSED: Alderperson Grazia Perrella

STAFF/OFFICIALS PRESENT: City Administrator Casey Bradley, Alderperson Dean Dekker, Police Chief Kurt Zempel, Fire Chief Eric Montellano, City Clerk Meredith DeBruin, Deputy City Attorney Liz Majerus, City Engineer Kevin Jump, Assistant City Attorney Audrey Kratz, Licensing Clerk Darcie Beernink, Paralegal Kathy Hoffman, TV Program Director Scott Mealiff

OTHERS PRESENT: None

OPENING OF MEETING

1. Call to Order

Chair Alderperson Zach Rust called the meeting to order at 4:30 PM.

2. Roll Call
3. Pledge of Allegiance

The Pledge of Allegiance was recited.

4. Introduction of Committee members, staff and guests

MINUTES

5. Approval of Minutes

MOTION TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD APRIL 9, 2025.

Motion made by Vice Chair La Fave, seconded by Alderperson Boorse

Voting Yea: Chair Rust, Vice Chair La Fave, Alderperson Boorse, Alderperson Heidemann

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

6. Presentation to the Committee by City Attorney's Office relating to the duties of the Committee.

Assistant City Attorney Kratz discussed the general duties of the committee and the various types of licenses the committee will be dealing with, and also other matters the committee will handle, including ordinance changes and quasi-judicial hearings on the suspension/revocation of licenses.

7. Adoption of the policies and procedures of the Licensing, Hearings, and Public Safety Committee.

Copies of the following policies/procedures of the committee were distributed to the committee members:

- Guidelines To Be Used For Granting & Denial of Liquor Licenses
- Policy Statement on Issuance of Original "Class A" Intoxicating Liquor Licenses
- Licensing, Hearings, and Public Safety Committee Policy Regarding Treatment of Licenses

MOTION TO ADOPT THE POLICIES AND GUIDELINES OF THE LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE.

Motion made by Alderperson Heidemann, seconded by Vice Chair La Fave.

Voting Yea: Chair Rust, Vice Chair La Fave, Alderperson Boorse, Alderperson Heidemann.

8. R. O. No. 5-25-26 by Police Chief Kurt Zempel pursuant to section 30-50 of the Municipal Code, submitting the quarterly report for the Police Department for the period from January 1, 2025 to March 31, 2025.

Chief Zempel reviewed the Police Department's report of Benchmark Measurements for the first quarter of 2025.

MOTION TO RECOMMEND THE COMMON COUNCIL ACCEPT AND FILE R. O. NO. 5-25-26.

Motion made by Vice Chair La Fave, seconded by Alderperson Heidemann.

Voting Yea: Chair Rust, Vice Chair La Fave, Alderperson Boorse, Alderperson Heidemann.

9. R. O. No. 2-25-26 by Fire Chief Eric Montellano pursuant to section 24-459 of the Municipal Code, submitting the quarterly report showing the Benchmark Measurements for the Fire Department for the period commencing January 1, 2025 and ending March 31, 2025.

Chief Montellano presented the Fire Department's report of Benchmark Measurements for the first quarter of 2025.

MOTION TO RECOMMEND THE COMMON COUNCIL ACCEPT AND FILE R. O. NO. 2-25-26.

Motion made by Vice Chair La Fave, seconded by Alderperson Heidemann.

Voting Yea: Chair Rust, Vice Chair La Fave, Alderperson Boorse, Alderperson Heidemann.

10. R. C. No. 296-24-25 by Licensing, Hearings, and Public Safety Committee to whom was referred R. O. No. 126-24-25 by City Clerk submitting various license applications: "CLASS B" RESERVE LIQUOR LICENSE NO. 3679 (KUE YANG LLC / KRAZIAN FUZIAN).

MOTION TO APPROVE "CLASS B" RESERVE LIQUOR LICENSE NO. 3679 (KUE YANG LLC / KRAZIAN FUZIAN).

Motion made by Vice Chair La Fave, seconded by Alderperson Heidemann.

Voting Yea: Chair Rust, Vice Chair La Fave, Alderperson Boorse, Alderperson Heidemann.

11. R. O. No. 9-25-26 (4-2-25) by City Clerk submitting various license applications.

MOTION TO APPROVE ALL APPLICATIONS ON R. O. NO. 9-25-26.

Motion made by Vice Chair La Fave, seconded by Alderperson Heidemann.

Voting Yea: Chair Rust, Vice Chair La Fave, Alderperson Boorse, Alderperson Heidemann.

NEXT MEETING DATE

12. Next meeting date will be May 27, 2025

ADJOURN

13. Motion to adjourn

MOTION TO ADJOURN AT 4:53 PM.

Motion made by Vice Chair La Fave, seconded by Alderperson Heidemann.

Voting Yea: Chair Rust, Vice Chair La Fave, Alderperson Boorse, Alderperson Heidemann.