

VII

R. C. No. 59 - 22 - 23. By FINANCE AND PERSONNEL COMMITTEE. August 1, 2022.

Your Committee to whom was referred R. O. No. 40-22-23 by City Administrator submitting the 2023 Budget Schedule and 2023 preliminary budget fiscal factors for guidance prior to departmental budget preparation; recommends adopting the schedule and filing the document.

_____	_____
_____	_____
_____	_____
	Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, City Clerk

Approved \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, Mayor

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R. O. No. 40 - 22 - 23. By CITY ADMINISTRATOR. July 18, 2022.

Submitting for your information the 2023 Budget Schedule and 2023 preliminary budget fiscal factors for guidance prior to departmental budget preparation.

### 2023 City of Sheboygan Budget Schedule

July 18, 2022	City Administrator submits 2023 Budget Schedule to Common Council.
July 25, 2022	City Administrator communicates to Management Team the parameters for 2023 Budget submittals. Staff begins Salary and Benefit Projections.
July 25, 2022	City Administrator discusses budget parameters with Finance and Personnel Committee.
August 22, 2022	Staff completes Salary and Benefit Projections, merges data into the 2023 Budget Projection.
August 29, 2022	Staff completes preliminary departmental budget submittals.
August-September, 2022	City Administrator review of preliminary department budgets.
October 3, 2022	City Administrator submits Budget Resolution to Common Council.
October 4 - 14, 2022	Standing Committees - 2023 Proposed Budget presentations.
October 7, 2022	Staff publishes Notice of Public Hearing on 2023 Proposed Budget.
October 17, 2022	Committee of the Whole Review.
October 24, 2022	Public Hearing on 2023 Proposed Budget.
October 24, 2022	Committee of the Whole refers final 2023 Proposed Budget to Common Council.
November 7, 2022	Common Council to adopt the Budget Resolution.

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Submitting the 2023 preliminary budget fiscal factors for guidance prior to departmental budget submittals as follows:

1. General Fund Budget - retains eligibility for Wisconsin's Expenditure Restraint Program.
2. Equalized tax rate to increase no more than inflationary levels.
3. Maintain city services with no decrease in service level.
4. Leverage city resources through partnerships and shared services/facilities with other entities.
5. Leverage intergovernmental funding to help offset city cost for projects or programs that promote the City of Sheboygan Strategic Plan Focus Areas.
6. Funding for anticipated wage/benefit increase for the city workforce due to the compensation study and union contracts.
7. Review user fees including utility rates.
8. Identify planned borrowed funds to assist in maintenance of the City's current Aa2 bond rating and remain consistent with Debt Management plan.
9. Balance all Fund budgets, if necessary utilize applied fund balance or planned borrowed fund proceeds.
10. Incorporate 2023 projects, equipment, police vehicles and large vehicles identified in the 2022 - 2026 Capital Improvement Program.
11. Continue use of donations between Tax Incremental Districts.
12. Continue Garbage, Recycling, and Vehicle Registrations at their current amounts.
13. Maintain a minimum of 25% unassigned Fund Balance in the General Fund budget.

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Todd Wolf, City Administrator