

CITY OF SHEBOYGAN

MEAD PUBLIC LIBRARY FINANCE COMMITTEE MINUTES

Thursday, April 28, 2022

Notice of the Mead Public Library Finance Committee Meeting at 6:30 PM, Thursday, April 28, 2022 at Mead Public Library, Rocca Conference Room, 710 N 8th Street, Sheboygan WI.

Persons with disabilities who need accommodations to attend this meeting should contact Sydney Mehn at the Mead Public Library, (920) 459-3400 extension 2039 as soon as possible. Persons other than commission, committee, and board members who wish to participate remotely shall provide notice to Sydney Mehn at the Mead Public Library at 920-459-3400 extension 2039 at least 24 hours before the meeting so that the person may be provided a remote link for that purpose.

OPENING OF MEETING

1. Roll Call - Finance Committee Members: Chair Sherry Speth, Board President Maeve Quinn, Board Member Barbara Alvarez, Alderperson Amanda Salazar, Library Staff Present: Library Director Garrett Erickson, Adm. Services Manager Debbie DeAmico, Administrative Assistant Sydney Mehn.
2. Call to Order – Speth called the meeting to order at 6:33pm and determined a quorum.

MINUTES

3. Approval of Minutes - November 4, 2021 - Quinn moved to approve the minutes from the November 4, 2021 meeting. Alvarez seconded. The motion passed.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

4. Review and Possible Action on Payment of Current Expenditures, including Payroll and Special Revenues (Grants, Gifts and Donations) – Speth moved to recommend to the full Board of Trustees to accept payment of current expenditures, including payroll, recurring expenditures, and special revenues including grants, gifts and donations. Quinn seconded the motion. The motion passed.
5. Receive 2022 Budget Status Report to Date – Speth updated the group on the current budget status, and it was found to be in good order.
6. Discussion and Possible Action: Proposed CIP Projects for 2022 – DeAmico updated the committee on the current CIP projects. She noted that the fire alarm panel, which is being updated to the same system as the city, has been moved up to 2022 and the city will be paying for 50% of that. She also noted that the tuck pointing on the building has been moved up to 2022, and the city will be paying 100% of that cost. DeAmico discussed several additional projects, including a concrete path by the generator, a replacement hot water heater, some tiling updates to the front foyer, and A/V updates to the Loft, the Teen Center, and the Story Garden. The projects in total would cost approximately \$84,850. These projects would not be brought to the City for CIP, but would be funded either through the budget, or through 850 funds. There was some discussion over what items should and should not be funded by the city, as well as discussion on timelines for project completion. It was decided that the projects would go to the full board for discussion and possible action.

ITEMS FOR FUTURE DISCUSSION

UPCOMING MEETINGS

7. Library Board of Trustees Finance Meeting - September 22, 2022 or as needed

ADJOURN

8. Motion to Adjourn – Quinn **moved** to adjourn the meeting, Alvarez **seconded**. The motion **passed**.

In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

*City Hall • Mead Public Library
Sheboygan County Administration Building • City's website*