

## CITY OF SHEBOYGAN

### REQUEST FOR FINANCE AND PERSONNEL COMMITTEE CONSIDERATION

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**ITEM DESCRIPTION:** Res. No. 40-22-23 a RESOLUTION authorizing a transfer in the 2022 budget from contingency to the Department of Public Works to fund the unexpected replacement of their Leica Robotic Total Station.

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**REPORT PREPARED BY:** Jessica Huss, Deputy Finance Director

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**REPORT DATE:** July 22, 2022

**MEETING DATE:** July 25, 2022

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**FISCAL SUMMARY:**

Budget Line Item:	N/A
Budget Summary:	N/A
Budgeted Expenditure:	101331-651200
Budgeted Revenue:	N/A

**STATUTORY REFERENCE:**

Wisconsin	N/A
Statutes:	N/A
Municipal Code:	N/A

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**BACKGROUND / ANALYSIS:**

In January, 2022 the city's topographic survey equipment was significantly damaged when it was blown over by a large gust of wind. City staff had the unit professionally reviewed, and given its current age, the cost to rebuild the unit was significant enough to justify replacing it. In 2021, monies were budgeted to acquire new survey equipment. However, at that time staff were still evaluating which equipment to select, and the purchases were never made.

The city has now begun transitioning to Trimble brand for their survey equipment. The Leica RTS is being replaced with a new Trimble RTS in an effort to standardize all survey equipment.

**STAFF COMMENTS:**

This asset is primarily being funded with previously budgeted dollars. We are requesting to use contingency to pay for the select components that were unexpectedly damaged.

**ACTION REQUESTED:**

- I. Motion to recommend the Common Council adopt Res. No. 40 – 22- 23

**ATTACHMENTS:**

- II. Res. No. 40 – 22- 23