

CITY OF SHEBOYGAN

REQUEST FOR FINANCE AND PERSONNEL COMMITTEE CONSIDERATION

ITEM DESCRIPTION: Res. No. 43 – 22 - 23 authorizing a budget amendment to pay for the hiring of an Engagement Coordinator in the Senior Services Department.

REPORT PREPARED BY: Director of Senior Services Emily Rendall-Araujo

REPORT DATE: July 21, 2022

MEETING DATE: July 25, 2022

FISCAL SUMMARY:

Budget Line Item: 510110
Budget Summary: N/A
Budgeted Expenditure: 510110

STATUTORY REFERENCE:

Wisconsin Statutes: N/A
Municipal Code: N/A

BACKGROUND / ANALYSIS:

The Coordinator position is and has been in the City's Table of Organization for years. The previous Coordinator was released in December 2020 as Senior Services was operating at a reduced capacity due to the previous building closure, with the expectation that the Coordinator position would be reopened when the new building opened.

STAFF COMMENTS:

Senior Services anticipates taking occupancy of the new Uptown Social building in October 2022. We would like to hire a new Coordinator now with the expectation that the new employee could start in late September or early October to assist with the transition and opening. The Friends of Uptown Social has offered to make a contribution to the City in the amount equal to the expense related to this position in the 2022 budget year, making the budget implication neutral. The expense for three months of a Coordinator is estimated to be \$15,000, and the Friends would make a contribution for that equal amount.

ACTION REQUESTED:

Motion to recommend the Common Council approve Res. No. 43 – 22 – 23 authorizing the budget amendment related to the hiring of an Engagement Coordinator for Senior Services.

ATTACHMENTS:

- I. Res. No. 43 – 22 - 23