

**CITY OF SHEBOYGAN**

**REQUEST FOR PUBLIC WORKS COMMITTEE CONSIDERATION**

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**ITEM DESCRIPTION:** A resolution authorizing the appropriate City officials to enter into contract with Kaschak Roofing, Inc. for roof replacement at the City of Sheboygan Municipal Service Building.

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**REPORT PREPARED BY:** Bernard R. Rammer Purchasing Agent

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**REPORT DATE:** January 21, 2025

**MEETING DATE:** January 28, 2025

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**FISCAL SUMMARY:**

Budget Line Item: 400300-631200  
Budget Summary: Capital Projects –  
Public Works –  
Building  
Improvements  
Budget Expenditure: \$2,089,900.00  
Budgeted Revenue: N/A

**STATUTORY REFERENCE:**

Wisconsin Statutes: N/A  
Municipal Code: N/A

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**BACKGROUND / ANALYSIS:** The majority of the roof surfaces on the Municipal Service Building have reached or exceeded their life expectancy and are due for replacement.

The Public Works Department included funding in the 2025 Capital Improvements budget for roof replacement. The City issued Request for Bids # 2069-24 specifying the requirements of the project. Five bids were received and the low bid submitted by Kaschak Roofing, Inc. of Milwaukee, has been determined to meet all specifications. In addition to the roof replacement, there are some mechanical systems requiring replacement. The mechanical issues will be put to bid, and a separate resolution will be submitted to the Common Council in the near future.

**STAFF COMMENTS:** Kaschak Roofing, Inc. regularly performs work for the City and is able to perform the work with completion by late Summer 2025.

**ACTION REQUESTED:** A motion to recommend the Common Council adopt Res. No. 149-24-25 authorizing the appropriate City officials to enter into contract with Kaschak Roofing, Inc. for roof replacement at the City of Sheboygan Municipal Service Building.

**ATTACHMENTS:**

- I. Res. No. 149-24-25
- II. Kaschak Contract with exhibits