

Monarch Library System Board of Trustees

Minutes

Kewaskum Town Hall 9019 Kettle Moraine Drive Kewaskum, WI 53040

March 12, 2026

1. **Call to Order; Doane called the meeting to order at 6:00 pm. The meeting was properly**

noticed in accordance with Wisconsin Open Meetings Law.

2. **Roll Call: Doane, Goehring, Bailey, Caine, Neis, Nelson, Quinn, and Strom, were present. Absent: Katzka, Sprenger, Olsen, Lamb, Westfall, and Marose
Also Present: Grover, Federer, Hoffman, MLS Staff.**
3. **Public Comment or Correspondence: None**
4. **Approval of the Agenda for March 12, 2026:**

Nelson motioned to approve the Agenda for March 12, 2026, with the following amendments

- i. **#7 to be changed to: Approval of Expenditures for January and February 2026.**
- ii. **#8 Removal of Meet Ben Miller, State Librarian from the agenda.**

Neis seconded the motion. Motion carried.

5. Approval of the Minutes for February 12, 2026:

a. Goehring motioned to approve the minutes. Motion seconded by Nelson. Motion carried.

6. Approval of Expenditures for January and February 2026:

a. Nelson motioned to approve the Expenditure totals for January as \$239,318.49. and for February as \$372,184.89. Bailey seconded the motion. Motion passed.

7. Monarch Library System Update:

1. **Grover asked if there were any questions regarding the Monarch System Update as**

presented in the packet. Finding none the meeting continued.

2. **All the libraries completed and submitted their 2025 Annual Reports by February 27th.**
3. **The 2025 Monarch Annual System Report is in process.**
4. **Innovative is in the process of assigning an engineer and creating the team for our**

conversion to the cloud with the first meeting to be held in May.

5. Three member libraries have completed or are nearing completion of their renovation projects.

i. Reeseville's ribbon cutting is set for March 14th.

ii. Port Washington will have their ribbon cutting towards the end of March.

iii. Beaver Dam is anticipating their move back to their renovated library to begin in mid-April. They will be closed April 15 through May 15.

6. Six of our new directors will be attending the DPI New Directors Boot Camp. They are: Darnell-OO, Frey-KE, Mercer-HU, Ney-MV, Schultz-JU, and O'Brien-IR.

7. DPI informed us that \$3 million will be awarded to Wisconsin by LSTA for grants.

8. Hustisford and Iron Ridge have each received a \$2500 grant to hire a Summer Intern.

9. *Monarch will be applying for the Accessibility Grant to be offered. The unofficial*

amount would be \$10,000. This will be available to help fund revision of our website to comply with the required accessibility updates needed on the website. Any remaining funds will be distributed to aid smaller library website accessibility updating.

10. *Grover presented a booklet created by students at Lincoln Erdman Elementary proclaiming their appreciation of the Bookmobile.*

11. *We had a successful update of Polaris on March 8th moving from version 7.7 to 8.0.*

8. Committee Reports:

a. The Executive Committee

i. Doane motioned to authorize the Executive Committee to give final approval of the 2025 Annual System Report at a meeting before the end of March. Nelson seconded the motion. Motion carried.

b. Operations Committee

i. The Operations Committee did not meet.

c. Finance Committee

i. The Finance Committee did not meet.

ii. Grover stated both Finance and Bookmobile Committees will be approached in April or May to hold meetings for presentations of their respective budgets for approval.

d. Bookmobile Committee

i. The Bookmobile Committee did not meet.

9. New Business:

- 1. Dean Cooper, Senior Account Manager, Innovative prepared a power point presentation “Cloud Hosting for Polaris” for our February Directors Council.**
 - i. The presentation showed several of the libraries and systems who are using Polaris Cloud Hosting that have not been compromised. It also showed libraries and systems that are not hosted by Innovative that have been compromised.**
 - ii. The presentation shows the various certifications that are applied to Polaris Cloud Hosting.**
 - iii. It outlines the various parts of Polaris and Vega that we will have available to us. All parts of VEGA including Discover with LX Starter, and Promote will be part of our package.**
- 2. We have 2 prospective applicants for the Network Administrator position.**

10. Unfinished Business - None

11. Next meeting will be held on May 14, 2026, at 6:00 pm at the Kewaskum Community Center.

12. Adjourn - Nelson motioned to adjourn with Caine, seconding the motion. Meeting was adjourned at 6:28 pm