

**CITY OF SHEBOYGAN
GENERAL ORDINANCE 3-24-25**

BY ALDERPERSONS MITCHELL AND PERRELLA.

JUNE 17, 2024.

AN ORDINANCE amending Section 18-74 of the Municipal Code so as to authorize the Finance Director/Treasurer to compensate Matthew Greenwood interim pay for his service to the City as Interim Information Technology Director.

WHEREAS, the retirement of the former Information Technology Director was effective June 7, 2024; and

WHEREAS, in the best interest of continued City operations, the City Administrator deemed it necessary to appoint an Interim Information Technology Director as soon as possible; and

WHEREAS, Matthew Greenwood was appointed to this role by the City Administrator effective May 23, 2024; and

WHEREAS, Sheboygan Municipal Code (“SMC”) § 18-74(a) allows an affected department head and Human Resources Director to recommend to the City Administrator that an appropriate subordinate, non-represented employee fill a vacant position temporarily and that if the subordinate employee is in a lower salary grade while serving on an acting basis, the employee “shall receive additional compensation for the additional work assigned;” and

WHEREAS, SMC § 18-74(a) provides further that the acting employee shall be compensated with “an increase of ten percent” when acting in full capacity or at a “reduced amount” “for limited acting duties or when partial duties are assigned” and that such compensation shall be issued “after a replacement starts in the form of a lump-sum for all acting time;” and

WHEREAS, SMC § 18-74 as currently written will not pay Mr. Greenwood the minimum of the Information Technology Director’s salary per the position’s grade on the compensation plan; and

WHEREAS, the significant responsibility that has been undertaken by Mr. Greenwood warrants a deviation from the current ordinance; and

WHEREAS, the City Administrator and Human Resources Director agree that Mr. Greenwood should be compensated to the minimum pay amount for the Information Director position as it resides in grade 21 of the compensation structure.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

SECTION 1: SMC § 18-74 is hereby amended so as to provide that the Finance Director is authorized to compensate Matthew Greenwood for his service to the City as Interim Information Technology Director at the rate of \$57.57 per hour for the length of service in that role.

SECTION 2: The Common Council thanks Mr. Greenwood for his service to the City.

SECTION 3: The Finance Director is authorized to withdraw funds sufficient to effectuate this ordinance from Acct. No. 713170-510110 (Information Technology Fund – Full Time Salaries).

SECTION 4: REPEALER CLAUSE All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict.

SECTION 5: EFFECTIVE DATE This ordinance shall be in effect from and after its passage and publication according to law.

PASSED AND ADOPTED BY THE CITY OF SHEBOYGAN COMMON COUNCIL

Presiding Officer

Attest

Ryan Sorenson, Mayor, City of
Sheboygan

Meredith DeBruin, City Clerk, City of
Sheboygan