

CITY OF SHEBOYGAN

REQUEST FOR PUBLIC WORKS COMMITTEE CONSIDERATION

ITEM DESCRIPTION: An ordinance establishing a Responsible Bidder Policy for the City of Sheboygan.

REPORT PREPARED BY: Ryan Sazama, City Engineer

REPORT DATE: August 18, 2022

MEETING DATE: August 23, 2022

FISCAL SUMMARY:

Budget Line Item:	N/A
Budget Summary:	N/A
Budgeted Expenditure:	N/A
Budgeted Revenue:	N/A

STATUTORY REFERENCE:

Wisconsin	N/A
Statutes:	
Municipal Code:	N/A

BACKGROUND / ANALYSIS: The Department of Public Works manages the bidding and the acceptance of bids for numerous construction projects and materials throughout the course of any given year. In the last year the Department of Public Works has been updating certain areas of the bidding documents and specifications. The update being submitted for Common Council approval is the Responsible Bidder Policy Document. The Responsible Bidder Policy document sets the criteria that a potential bidder/contractor must meet prior to submitting a bid to the City of Sheboygan. One of the changes is some extra language as it pertains to projects being funded in whole or in part by federal and state funding.

STAFF COMMENTS: The Department of Public Works has been working with the City Attorneys in order to update the Responsible Bidder Policy document.

ACTION REQUESTED: Motion to recommend the Common Council adopt G.O. 9-22-23 an ordinance establishing a Responsible Bidder Policy for the City of Sheboygan.

ATTACHMENTS:

- I. Subs. Of Gen. Ord. No. 9-22-23 Responsible Bidder Draft
- II. Gen. Ord. No. 9-22-23