

## **Friends of Mead Public Library**

### **Board Minutes**

**February 15, 2023**

The meeting of the Friends of Mead Public Library Board was held at 9:30 a.m. on Wednesday, February 15, 2023 in the Rocca Room at Mead Public Library. Present were: Giesen, King, Klein, Loth, Mahlendorf, Mitch, Nelson, Quicker, Shirk, Wheaton, Wiese, DeAmico and Mehn. Excused: Schoenenberger, Miller and Zimmermann.

#### **1. Call to Order – Giesen**

- Meeting called to order at 9:30 a.m. with a quorum present.

#### **2. Minutes of the January 2023 Meeting – Giesen**

- January minutes were distributed electronically.
- There were no additions or corrections to the minutes. They were accepted as disturbed.

#### **3. Treasurer's Report – Wiese/DeAmico**

- The treasurer's report for January was distributed electronically.
- Year end financials were provided at annual meeting.
- The treasurer's report will be filed for audit.

#### **4. Bookstore Report – Giesen/Mitch**

- Giesen reported on the Book Store totals for January. There were Book Store sales of \$641.12 and eBay Sales of \$429.95.
- Mitch shared a breakdown of items sold on eBay and reported the recent USPS rate increase to impact postage by an average of \$1.00 per unit.
- Giesen shared recent donations of books were made to the Humane Society of Sheboygan County, Lake Country Academy and Wilson School PTA.
- Giesen provided the dates for the 2023 Big Book Sale: October 18<sup>th</sup> invitation only sale for Friends members and Mead employees from 5 – 7 p.m.; October 19<sup>th</sup> 9 – 4 p.m. and evening hours from 5 – 8 p.m., October 20<sup>th</sup> 9 – 4 p.m. and October 21<sup>st</sup> 9 – 4 p.m.

#### **5. Liaison Report – Mehn**

- Mehn reported transition plans as she has tendered her resignation to Mead Public Library. Mehn is currently working on the April newsletter and will put the membership roster on a flash drive to be updated by DeAmico and Wiese until the position has been filled.

## **Liaison Report – Cont'd**

- Mehn indicated that she would like to continue working with the Friends in various capacities.
- Point of service project will be tabled at present due to Mehn's resignation. DeAmico has possible other options to discuss with the board. **(Action Item)**

### **6. Foundation Report – Loth**

- Loth reported that the Foundation Donor Reception has been scheduled for December 1, 2023.
- Loth also reported a Foundation donation of \$50,000 from Natalie Kohler. The donation was the largest in Foundation history.
- Loth reported the Foundation monitoring book challenge at Sheboygan South High School for possible Mead impact, is forming an indigenous peoples committee and is sponsoring an Academy Talk on April 18 about Climate Changes Affect on Indigenous Peoples Culture.

### **7. Unfinished Business – Giesen**

- Giesen distributed the updated list of Board members in addition to a copy of the updated Friend's by-laws.
- Giesen and Quicker reported that the nameplates for the Service Award plaque will be updated prior to the April social and the honorees announced at the event. **(Action Item)**
- King reported that the By-laws review committee will continue to meet to make additional proposals for changes. Proposals will be presented in early fall. Board approved changes will be voted on at the January 24, 2024 annual meeting. Committee members are Zimmermann, Mahlendorf, King, Mitch and Klein. **(Action Item)**

### **8. Correspondence/Announcements**

- Giesen and Wiese shared Thank You notes from Mehn, DeAmico and scholarship recipient Ashley Kapellen.

### **9. New Business – Giesen**

- A Financial Review Committee was formed with volunteers Mitch, Loth and Shirk. Wiese will provide potential dates and times for the committee to meet. Giesen asked that the financial review be completed and report presented at the next board meeting.

## **New Business – Cont'd**

- Mahlendorf reported on the April Friends Dance Party themed social. A
- contract has been signed with Talk of the Town with Kevin Van Ess to provide entertainment. Allison Loewen, librarian in the Children's department, has offered a bubble maker, dance party lights and her assistance for setting up the event.
- Bagged snacks, water and punch will be provided. Mahlendorf reports the committee anticipates 100 guests at a cost of \$600 for refreshments and the entertainment. Payment to the musicians in the amount of \$310.00 is due at the event.

## **10. Good of the Order – Giesen**

- Quicker shared the idea of inviting Monarch Friends members to a future event. **(Action Item)**
- Reminder that October board meeting will be in the Loft due to the Booksale.

## **11. Next Meeting – Wednesday, March 15, 2023 at 9:30 a.m.**

## **12. Meeting Adjourned at 10:10 a.m. by Giesen**

## **Action Items**

**Point of Sale Project – DeAmico/Wiese/Board**

**Nameplates for Service Award – Giesen/Quicker**

**By-Laws Committee – King**

**Monarch System Friends Meeting - Quicker**