

Support Services Manager Report to the Library Board

2/23/23

1. Collections

- a. Items from the Adult Christmas Collection have been interfiled with the rest of the AD non-fiction in the hopes that those items will circulate more. We have added statistical codes to the item records so staff can easily create lists of Christmas items for displays.
- b. 3rd floor has been working on weeding the Holiday, Magazine, Picture Book and Easy Reader collections.
- c. 3rd floor is looking to add a [Wonderbook](#) collection in 2023 and will be picking up some free shelving from the old Kohler Public Library to accommodate the addition.
- d. Experience Collection
 - i. Experience Pass & To-Go-Bag updates:
 1. Wisconsin Historical Society Pass and To-Go-Bag added. Pass will go live as soon as sites open for the season (pass admits 2 adults and all children to: Black Point Estate & Gardens, Circus World Museum, First Capitol, H.H. Bennett Studio & Museum, Madeline Island Museum, Old World Wisconsin, Pendarvis, Reed School, Stonefield, Villa House, Wade House, and the Wisconsin Historical Museum)
 2. Jake's: A Lakeland Community CoWorking Day Pass has been added (pass allows admission for one adult and includes access to free WiFi, free coffee, free parking, semi-private workspaces, open coworking spaces, outside seating, conference room availability, networking and connections)
 3. Passes to be added in 2023:
 - a. We will be adding an additional Farm Wisconsin Discovery Center pass (each pass admits 2 adults and 4 children)
 - b. WI State Park family pass
 - c. YMCA family pass
 4. Kits to be added in 2023:
 - a. Memory Care Kits (adult collection)
 - b. Social-Emotional Learning (SEL) Kits (juvenile collection)