

**CITY OF SHEBOYGAN
DIRECT REFERRAL RESOLUTION 46-24-25
TO FINANCE AND PERSONNEL COMMITTEE**

BY ALDERPERSONS MITCHELL AND PERRELLA.

JULY 22, 2024.

A RESOLUTION authorizing a contract between the City of Sheboygan and Tyler Technologies, Inc. for purchase and implementation of Advanced Scheduling and Time & Attendance software programs.

WHEREAS, non-represented, Transit Union, and Police Union staff currently enter work time in two different software systems that are not set up to automatically capture all of the rules within employment contracts and/or the Employee Handbook, which leads to additional staff and supervisor efforts to accurately enter and review time entries; and

WHEREAS, the current system does not support clocking in and clocking out functionality that would allow the building of rules for automatic calculations; and

WHEREAS, to increase compliance with the Fair Labor Standards Act along with efficiency and accuracy in time processing, city management staff recommend implementing a software package that will allow for clocking in and out and that will be able to calculate hours based on rules; and

WHEREAS, representatives from various departments participated in a review process, which included three separate software vendors presenting their respective products; and

WHEREAS, upon review and consideration, staff recommends utilizing Tyler Technologies' "Advanced Scheduling" and "Time & Attendance" modules due to their functionality and ease of integrating with the current payroll and accounting system.

NOW, THEREFORE, BE IT RESOLVED: That the appropriate City officials are authorized to enter into a contract with Tyler Technologies, Inc. for purchase and implementation of "Advanced Scheduling" and "Time & Attendance."

BE IT FURTHER RESOLVED: That the Finance Director is authorized to pay for expenses related to this contract up to \$98,490.00 through the following accounts:

Transit System Fund – Transit – Office Equipment Maintenance (Acct. No. 651352-563110)	\$10,450
Information Technology Fund – IT – Software (Acct. No. 713170-652250)	\$88,040

PASSED AND ADOPTED BY THE CITY OF SHEBOYGAN COMMON COUNCIL

Presiding Officer

Attest

Ryan Sorenson, Mayor, City of
Sheboygan

Meredith DeBruin, City Clerk, City of
Sheboygan