

Memorandum

Date: May 11, 2026
To: Joe Trueblood, Superintendent
From: Bill Swearingen, Operations Supervisor
Subject: Laboratory Equipment and Cabinet Upgrades

The current laboratory cabinets and workstations date back to the late 1990s and have exceeded their useful service life. Over the years, the cabinets have experienced significant wear and deterioration. Many components are worn, damaged, broken, or no longer functioning properly, resulting in reduced efficiency and increasing maintenance concerns within the laboratory work environment.

To address these issues, staff obtained a proposal from PSA Laboratory Furniture, LLC for a complete laboratory-grade cabinet and countertop replacement system. The proposal includes new laboratory-grade cabinetry, phenolic resin countertops, resin sinks, plumbing fixtures, storage units, wall cabinets, and installation services designed specifically for laboratory operations.

The proposed system offers several important benefits, including:

- Replacement of aging and deteriorated cabinetry that has exceeded its expected lifespan.
- Installation of durable laboratory-grade materials designed to withstand daily laboratory use and chemical exposure.
- Improved workstation layout and workflow efficiency throughout the laboratory.
- Enhanced organization, storage capacity, and accessibility for laboratory staff.
- Upgraded sink and fixture configurations to better support sampling and testing operations.
- Modernized laboratory workspaces that improve overall functionality and housekeeping.

The proposal includes total cost for materials, freight, and installation. I recommend and request approval to proceed with the laboratory cabinet and workstation upgrades as outlined in PSA Laboratory Furniture proposal.

2026 Budget Item:

\$25,000.00

Cost

Total: \$49,660.00

Bill Swearingen

Operations Supervisor

Sheboygan Water Utility

920-459-3812





Established 1983

PRICE QUOTATION

TO: Sheboygan Water Utility Attention: Bill Swearingen 72 Park Ave Sheboygan, WI 53081 Phone: (920) 459-3812 E-Mail: billswearingen@sheboyganwater.org	DATE: 1/26/2026 PROJECT: Water Lab QUOTATION#: 25S-SHE-1205-PQA
--	--

- We propose to furnish, deliver and non-mechanically install materials in accordance with:
 - 1) PSA Drawing #25S-SHE-1205-DA
 - 2) To include the following line items

Qty	Cat Number	Description
5	LF35-7	L" filler - 35" x 1" x 7"
1	B3518-040	18" - 4 x 6" Drawer unit
6	B3536-220	36" - 2 x 6" Drawer / 2 x door unit
3	ICF3501	Corner filler - 35" x 1" x 1"
10	SA2222	SA2222 Top Support Angle
2	B3530-20S	30" - Sink base unit
1	B3548-140A(R)	48" - 4 x 6" Drawer / 1 x door unit - hgd right
1	REP3512-60	Rear Enclosure Panel - 35" x 12" x 60"
1	B3530-220	30" - 2 x 6" Drawers / 2 x door unit
1	B3548-20S	48" - Sink base unit
1	B3518-T00	18" Trash Bin
1	B3542-140A(L)	42" - 4 x 6" Drawer / 1 x door unit - hgd left
1	B3548-220	48" - 2 x 6" Drawer / 2 x door unit
1	B3524-FFO	24" - 2 x File drawer unit
1	A043022-001	Apron - 4" x 30" x 22" - one drawer
1	KSP2930	Knee space panel - 29" x 30"
4	W3136-2SH	Wall Case - 31" H x 36" W x 13" D - 2 x solid hinged doors
1	W3124-1SH(L)	Wall Case - 31" H x 24" W x 13" D - 1 x solid door - hgd left
1	W3136-2GH	Wall Case - 31" H x 36" W x 13" D - 2 x glass hinged doors
1	W3130-2GH	Wall Case - 31" H x 30" W x 13" D - 2 x glass hinged doors
2	LF35-1	L" filler - 35" x 1" x 1"
1	B3552-20S	52" - Sink base unit
1	B3518-100L	18" - 1 x Door unit - hgd left
1 Lot	PR-01-01	Phenolic Resin Countertop - 1" - black - with 1" high applied backsplash
3	AB Epoxy Cement	AB Epoxy Cement, 1 Pt A & B
10	R-Drill	Resin - 2" drill hole
2	R-SP	Resin - special cutout
2	R-SKCO-R	Resin - sink cutout - rabbeted
2	R-SKCO-R-DBL	Resin - sink cutout - double rabbeted
2	PL-30C	Lipped resin sink - 18" x 15" x 11" ID
1	PL-30 DBL	2 x Lipped resin sinks - 37-3/8" x 15" x 10-3/4" ID
1	UT42	Undermount Resin Sink 40.5" x 6.6" x 4.6" ID
5	PSO-3	Sink outlet - 1-1/2" diameter
9	L-611VB	Cold water fixture with vacuum breaker
1	EW-1022	Eyewash / drench hose
1	V3030	Stainless steel pegboard with integral drain trough - 30" x 30", 50 pegs

Material	\$40,810.00
Estimated Freight*	\$3,525.00
Non-Mechanical Installation	<u>\$5,325.00</u>
Total (Taxes Not Included)	\$49,660.00

2100 South Calhoun Road
New Berlin, WI 53151

www.psalaboratoryfurniture.com

ph 262-204-7660
fax 262-661-7060

PSA Laboratory Furniture, LLC
LABORATORY DESIGN • SALES • INSTALLATION • TESTING & CERTIFICATION • CONSULTING



Established 1983

* Freight charges are offered as an estimate as of this date and are based on access to a loading dock that can accept a semi. Actual shipping charges will be prepaid and added to the invoice.

Notes, Clarifications & Qualifications:

- Freight charges are offered as a service only and are estimated.
- Delayed deliveries may incur storage charges.
- Actual shipping charges will be prepaid and added to the invoice.

FOB:	Shipping Point	DELIVERY:	8 to 10 Weeks After Approvals
ADDENDUM:	None Received	TAXES:	Not Included
WITHDRAW:	Subject to Withdrawal After 30 Days	BONDS:	Available for Additional Cost

- | | |
|---|--|
| <ul style="list-style-type: none"> ▪ This bid is based on the furnishing of high quality furniture of standard construction and design, which is equal to or exceeds that specified unless otherwise noted. Construction details are shown in all of our current literature and catalogs. ▪ If installation is called for, the following are excluded: setting and connection of all mechanical, electrical, plumbing, piping, HVAC connections, ventilating, fixtures, fittings, sinks, traps, blowers, ductwork, pipe and conduit unless otherwise noted. PSA Laboratory Furniture LLC will provide factory trained carpentry labor only. ▪ Cove base molding to match by others. ▪ Elevator Service: It is understood that elevator or hoist services will be furnished, if required, at no additional cost to PSA Laboratory Furniture LLC ▪ Garbage will be disposed of in owner provided dumpster ▪ Blocking: All Wall Case and Floor Case Installations will require 2x6 Wood Blocking. Contact PSA for Section Drawing. Correct CL Location and Installation of Blocking to be by Others. | <ul style="list-style-type: none"> ▪ Clerical errors subject to correction. ▪ Waivers of Lien will not be used prior to payment. ▪ Changes shall be made on the basis signed change orders. No work shall begin until signed change orders are received by our office. ▪ Orders are accepted by PSA Laboratory Furniture LLC with the distinct understanding that once materials are in the process of manufacture the order cannot be canceled except at the purchaser's expense upon written consent of both parties. ▪ TERMS: Net 30 Days from Invoice Date. 2.0% Finance Charge (24% APR) on Accounts Over 30 Days or the Maximum Allowable by Law. A 5% service fee will be added for all credit card transactions. ▪ Back charges will not be accepted by PSA Laboratory Furniture LLC without written approval. ▪ Buyer shall indemnify Seller for all collection expenses, including reasonable attorneys' fees and court costs incurred by Seller. |
|---|--|
-

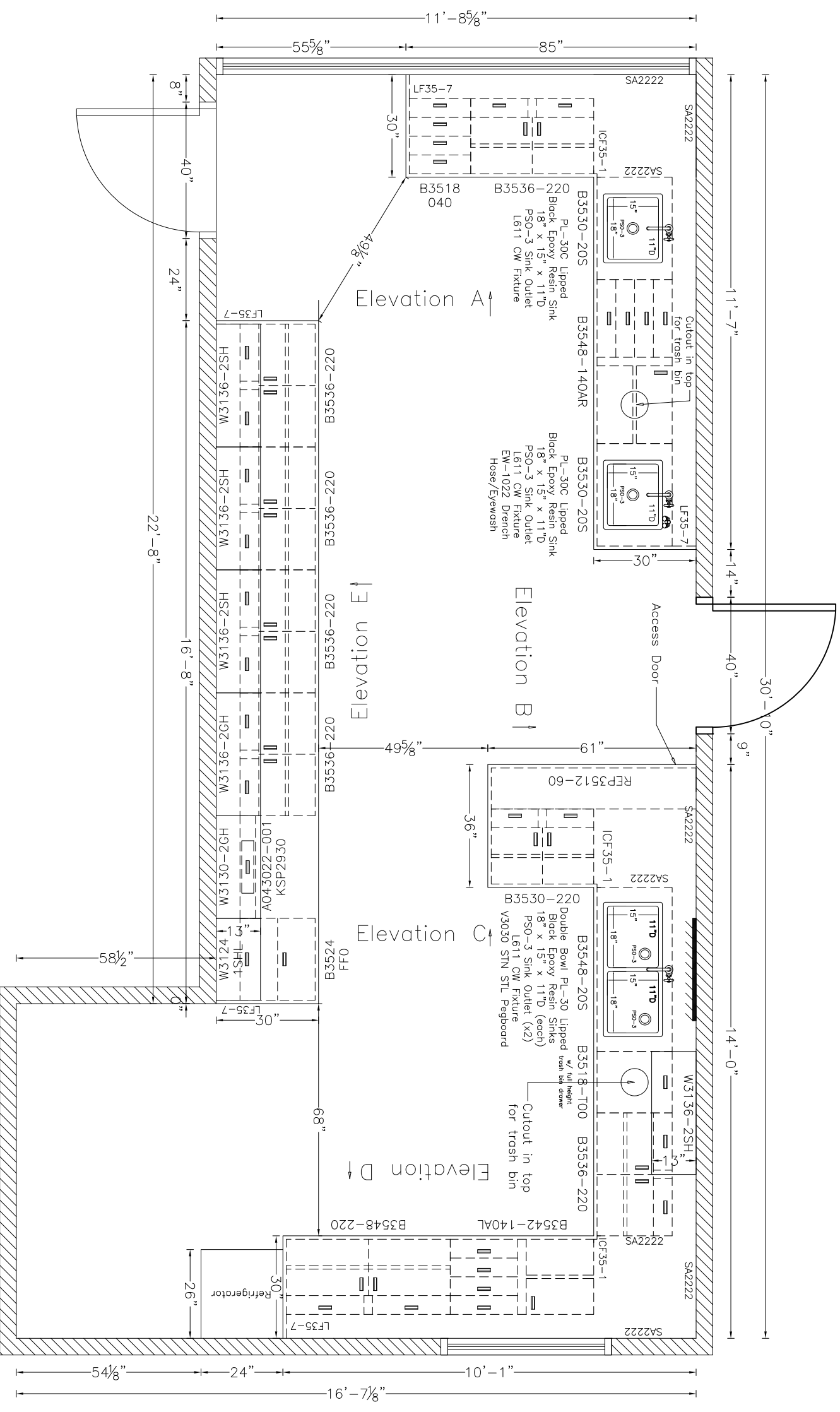
Sincerely,

Accepted on Behalf of Sheboygan Water Utility by

Sheridan Sander, Project Manager

Signature & Date
Bill Swearingen

PO#



- General Notes:
1. Casework to be steel by PSA.
 2. Color: _____
 3. Cabinet frames: _____
 4. Doors & drawer fronts: _____
- Pulls: recessed
- Base cabinets have removable bottom and removable back
- Non-marring plastic coated base cabinet leveling legs
- Full extension drawers/slides, 100 LB capacity, lifetime warranty
1. Tops: 1" thick black phenolic resin with 2" high applied backsplash
 2. Installation to be by factory trained installer
 3. Setting and connections of all mechanical, electrical and plumbing items by others
 4. Covered base molding by others to match existing
 5. Bottoms of electrical outlet face plates recommended to be 46" above finished floor (for standing height assemblies) to not interfere with worktop backsplash (40" above finished floor for seated height assemblies)

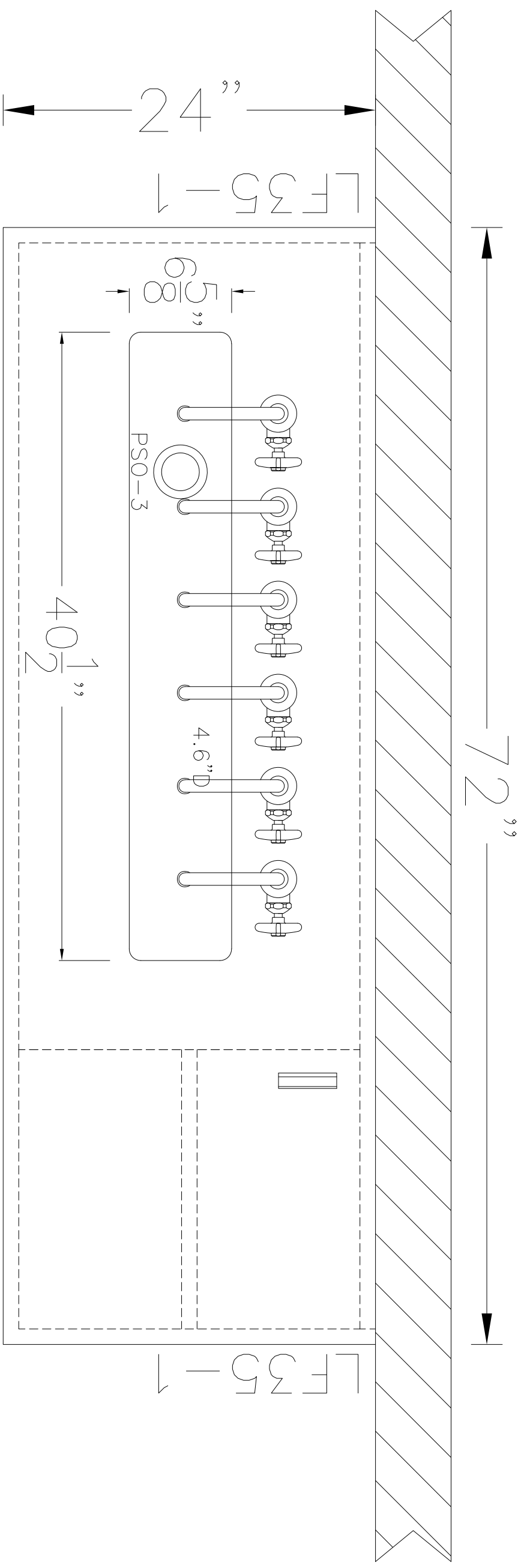


2100 South Calhoun Road
 New Berlin, WI 53151
 phone 262-204-7660
 fax 262-661-7060
 www.psdlaboratoryfurniture.com

Drawing Number 255-SHE-1205-DA
 Date 23 January 2026
 Revision # - Date

Sheybogan Water
 Sheybogan, WI

PROPRIETARY AND CONFIDENTIAL.
 The information contained in this drawing is the sole property of PSA Laboratory Furniture LLC. Reproduction in part or as a whole are prohibited without the express written permission of PSA Laboratory Furniture LLC.



B3552-20S

B3518

Undermount Trough

100R

40.5" x 6.625" x 4.6"D

PSO-3 Sink Outlet

L611 CW Fixture (x6)

SS52

Drawing Number 25S-SHE-1205-DA

Date

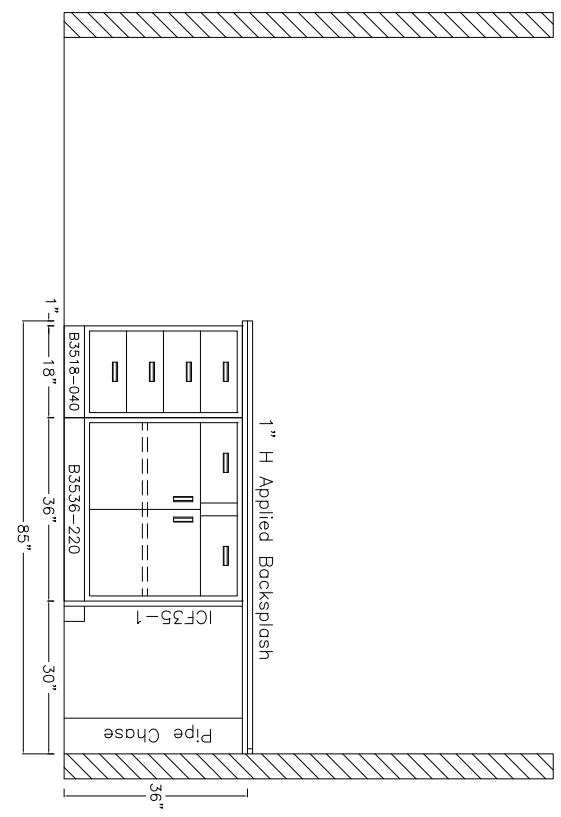
Revision # - Date



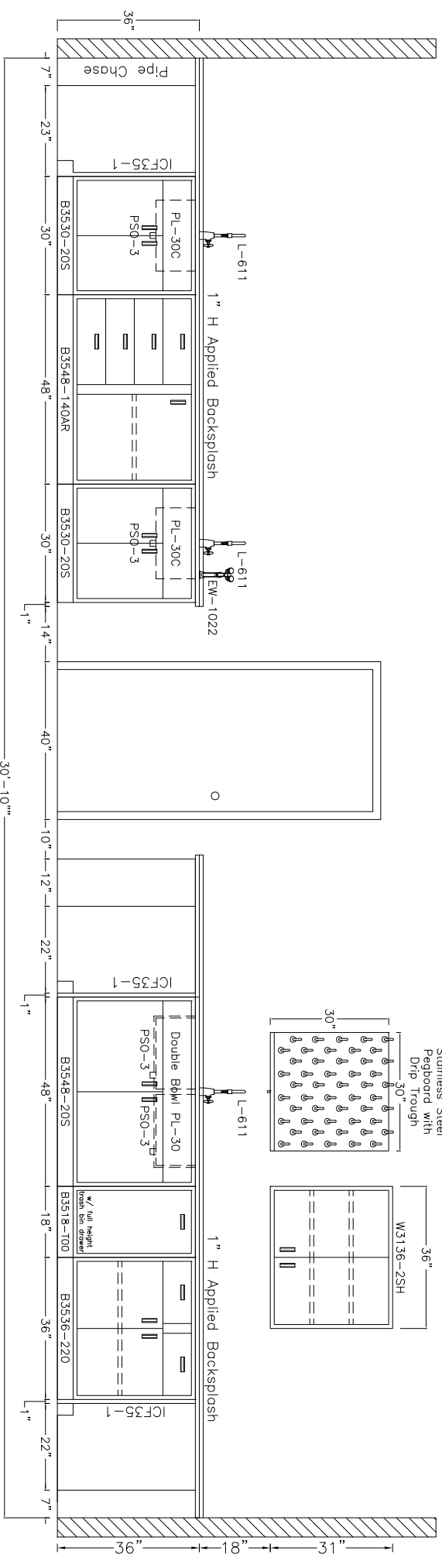
LABORATORY FURNITURE LLC
FURNITURE | CERTIFICATION | FUME HOODS

2100 South Calhoun Road
New Berlin, WI 53151
phone 262-204-7660
fax 262-661-7060
www.psaldbordortyfurniture.com

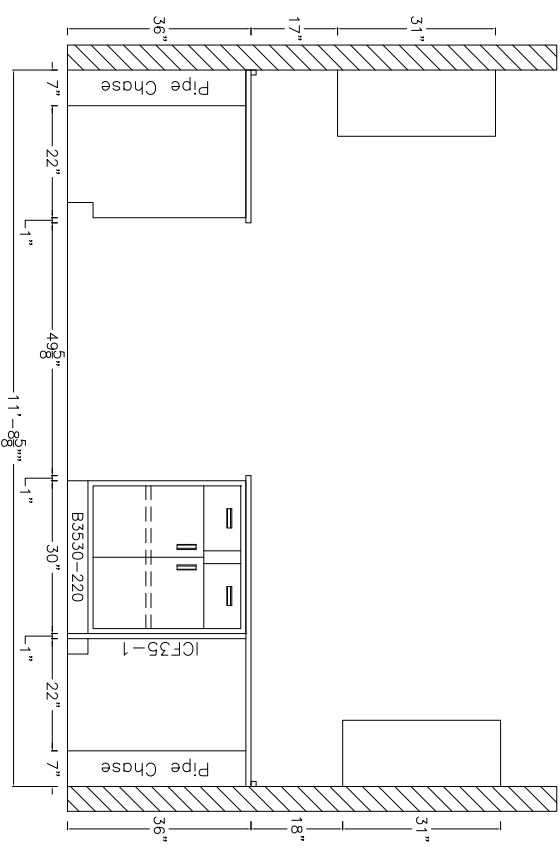
Sheybogan Water
Sheybogan, WI



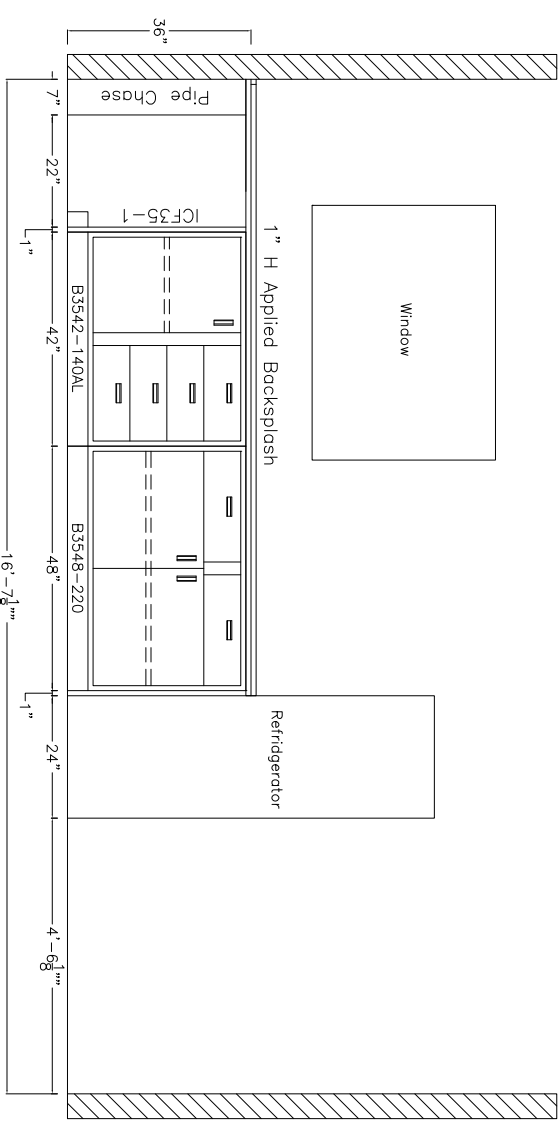
Elevation A ↓



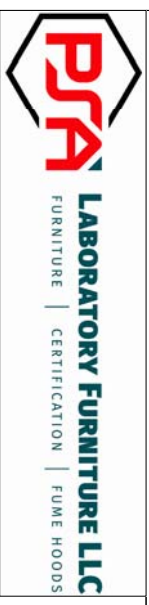
Elevation B ↓



Elevation C ↓



Elevation D ↓



2100 South Calhoun Road
 New Berlin, WI 53151
 phone 262-204-7660
 fax 262-661-7060
 www.psaldbordortoryfurniture.com

Drawing Number 255-SHE-1205-DA
 Date
 Revision # - Date
 22 January 2026

Sheybogan Water
 Sheybogan, WI

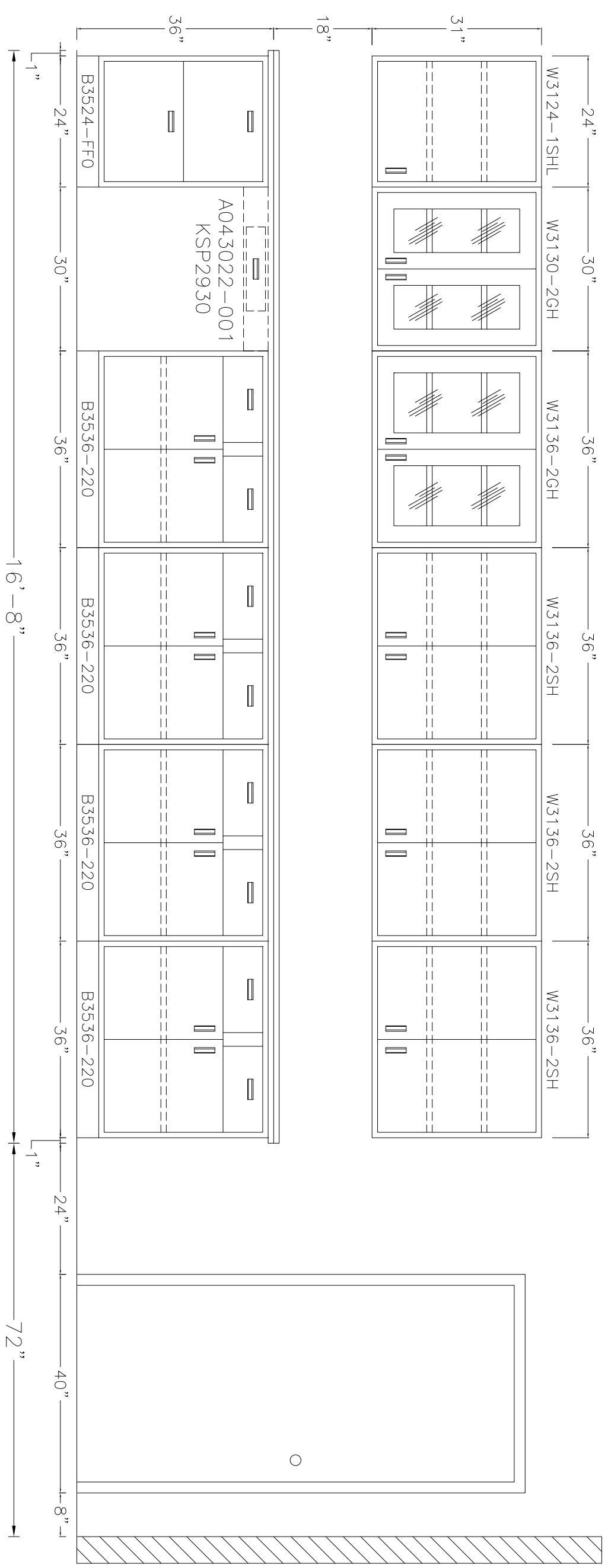
PROPRIETARY AND CONFIDENTIAL.
 The information contained in this drawing is the sole property of PSA Laboratory Furniture LLC. Reproduction in part or as a whole are prohibited without the express written permission of PSA Laboratory Furniture LLC.

Drawing Number 255-SHE-1205-DA
Date 22 January 2026
Revision # - Date

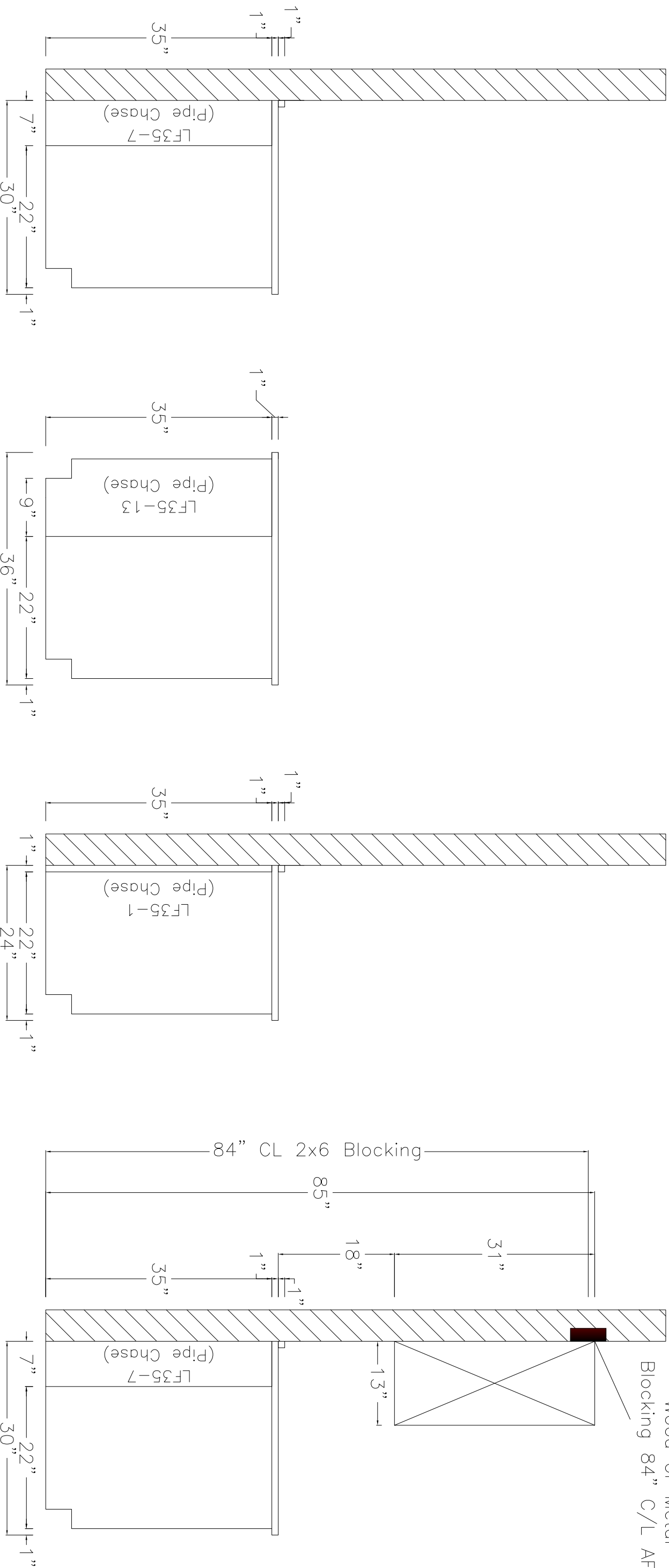
Sheybogan Water

Sheybogan, WI

PROPRIETARY AND CONFIDENTIAL.
The information contained in this drawing is the sole property of PSA Laboratory Furniture LLC.
Reproduction in part or as a whole are prohibited without the express written permission of PSA Laboratory Furniture LLC.



Wood or Metal
Blocking 84" C/L AFF



Typical Standing Height
Section Through
30" Deep Bench

Typical Standing Height
Section Through
36" Deep Bench

Typical Standing Height
Section Through
24" Deep Bench

Typical Standing Height
Section Through
30" Deep Bench



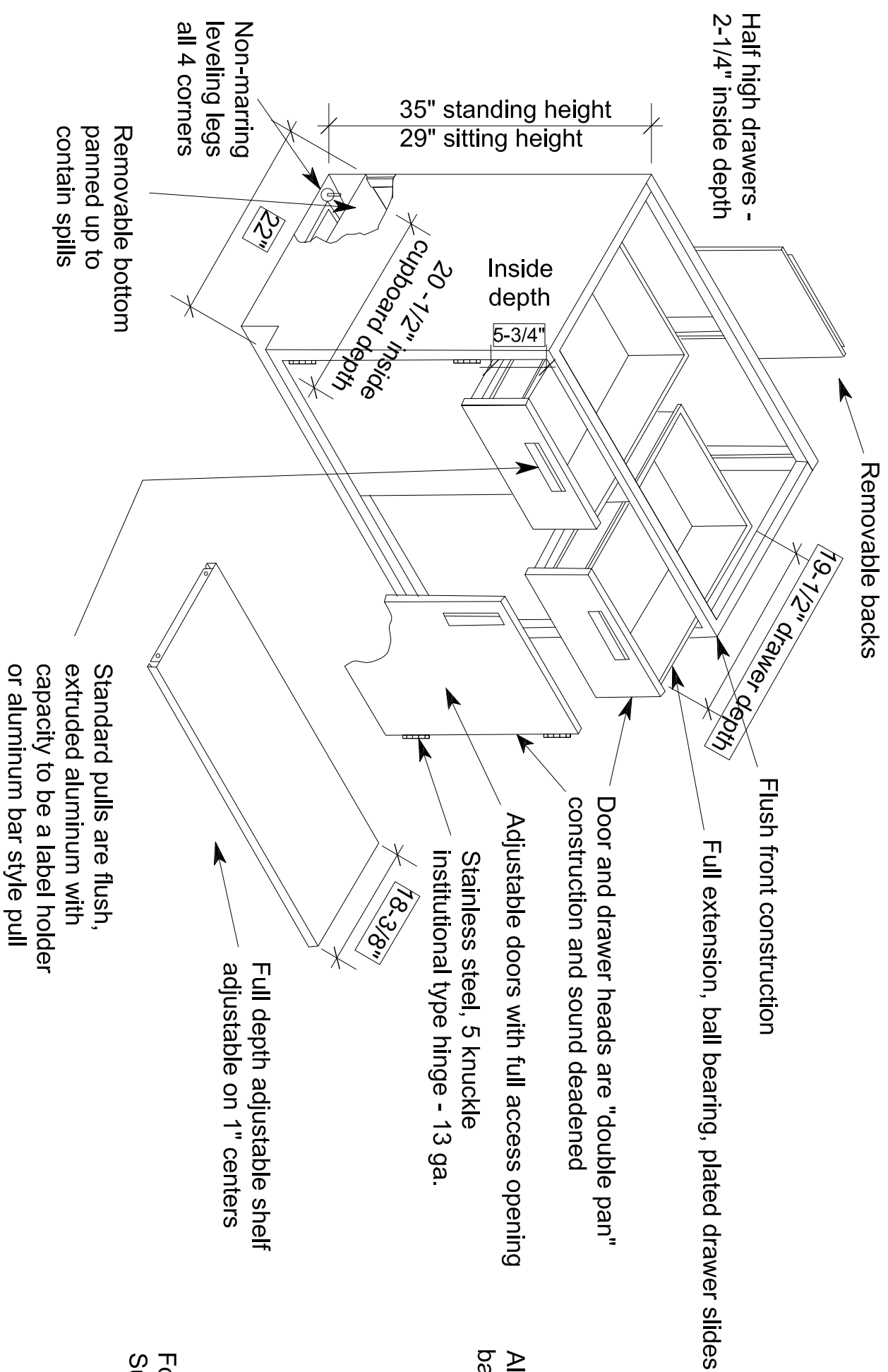
2100 South Calhoun Road
New Berlin, WI 53151
phone 262-204-7660
fax 262-661-7060
www.psaldbordortoryfurniture.com

Drawing Number 255-SHE-1205-DA
Date 22 January 2026
Revision # - Date

Sheybogan Water
Sheybogan, WI

PROPRIETARY AND
CONFIDENTIAL.
The information contained
in this drawing is the sole
property of PSA Laboratory
Furniture LLC.
Reproduction in part or as
a whole are prohibited
without the express written
permission of PSA
Laboratory Furniture LLC.

Base Cabinets Standing / Counter Height



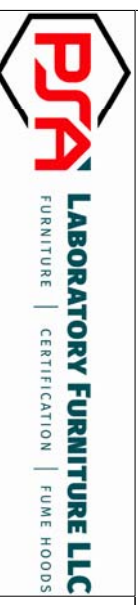
Additional Specifications

All surfaces shall be painted or zinc plated. The paint is a chemical resistant, baked-on epoxy powder. Specific test data is available upon request.

Gauges of cabinet components are as follows:

Aprons	18 ga.	Legs	18 ga.
Back Panels	20 ga.	Shelves	18 ga.
Bottom Panels	18 ga.	Side Panels	18 ga.
Drawer/Door Outer Panel	20 ga.	Table Frames	18 ga.
Door Inner Panel	20 ga.	K & V Shelf Clip	18 ga.
Drawer Bodies	20 ga.		

For complete specifications, request our full line of product specifications.
Subject to change.



2100 South Calhoun Road
New Berlin, WI 53151
phone 262-204-7660
fax 262-661-7060
www.psaldbordortoryfurniture.com

Drawing Number 25S-SHE-1205-DA
Date 22 January 2026
Revision # - Date

Sheybogan Water
Sheybogan, WI

PROPRIETARY AND CONFIDENTIAL.
The information contained in this drawing is the sole property of PSA Laboratory Furniture LLC. Reproduction in part or as a whole are prohibited without the express written permission of PSA Laboratory Furniture LLC.



• E-9132 Appliance White



• E-3037 Black

Standard Colors



• E-7688 Light Almond



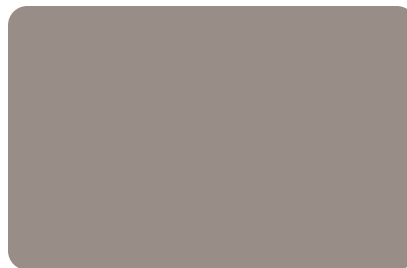
• E-2731 Platinum



• E-10289 Light Blue



• E-8389 Ivory



• E-2702 Matte Grey



• E-5610 Sea Blue



• E-5809 Beige



• E-2439 Dark Taupe



• E-6320 Deep Blue



• E-6328 Off White



• E-5091 Green



• E-7065 Burgundy

These colors, as much as printing allows, approximate actual paints. All drawer bodies are painted off white.

- Base Cabinet w/Doors – Shelves are painted off white regardless of door type with the exception of GH or GSF (shelves will be painted to match the base cabinet).
- Base Cabinet No Doors / Open – Shelves are painted to match the base cabinet.
- Wall Cases – Shelves are painted to match the wall case, regardless of door type or no door.
- Floor Cases – Shelves are painted to match the floor case, regardless of door type or no door.

Physical color samples available upon request