

**CITY OF SHEBOYGAN**  
**SHEBOYGAN TRANSIT COMMISSION MINUTES**

**Tuesday, August 16, 2022**

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**MEMBERS PRESENT:** Chair Heather Cleveland, Vice-Chair Sara Knaub, Alderperson Dean Dekker, Alderperson Barb Felde, Police Chief Christopher Domagalski, Mayor Ryan Sorenson, Director of Planning and Development Chad Pelishek, Roy Kluss

**MEMBERS EXCUSED:** Alderperson Trey Mitchell

**STAFF/OFFICIALS PRESENT:** Director of Parking and Transit Derek Muench, Administrative Coordinator Ann Koeller, Jeff Agee-Aguayo Bay-Lake Regional Planning Commission, Heena Bhatt Bay-Lake Regional Planning Commission

**OPENING OF MEETING**

1. Call to Order at 5:00 P.M.

Chair Heather Cleveland called the meeting to order at 5:00 P.M.

2. Pledge of Allegiance

Chair Heather Cleveland lead the Commission in the Pledge of Allegiance.

3. Public Input (Time limits are at the discretion of the Transit Commission - Input on non-service adjustment related items.

Introduction of Committee members, staff and guests.

**MINUTES**

4. Review and Approve the Minutes from the May 17, 2022 meeting.

A motion was made by Mayor Ryan Sorenson, seconded by Police Chief Christopher Domagalski to approve the minutes from the May 17, 2022 meeting. Motion passes.

**ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

5. Review and Approve the Second Quarter Reports for Transit and Parking Utilities.

A motion was made by Mayor Sorenson, seconded by Roy Kluss to approve the reports as presented. Motion passes.

6. Review and Approve the 2023 Transit Budget for Shoreline Metro.

A motion was made by Director Pelishek, seconded by Roy Kluss to support the 2023 transit budget for Shoreline Metro as presented by the Director of Transit & Parking and its inclusion into the City of Sheboygan 2023 Executive Budget. Motion passes.

7. Review and Approve the Agency Fare Increase for 2023.

A motion was made by Director Pelishek, seconded by Roy Kluss to approve the Agency Fare increase effective 01/01/2023. Motion Passes.

8. Review and Approve the Shoreline Metro Table of Organization (Reorganization).

A motion was made by Roy Kluss, seconded by Mayor Sorenson to approve the revised Table of Organization for Transit and Parking and its inclusion into the City's Table of Organization. Motion passes.

9. Res. No. 46-22-23 by Alderpersons Felde, Dekker, and Mitchell authorizing the filing of an application with the Wisconsin Department of Transportation and authorizing the executing of the contract pertaining to grants for calendar year 2023, under Federal Mass Transit Operating Assistance program, 49 U.S.C. 5307, and State Urban Mass Transit Operating Assistance program, Wis. Stat. § 85.20, as amended. REFER TO TRANSIT COMMISSION

A motion was made by Director Pelishek, seconded by Mayor Sorenson to approve Res. No. 46-22-23 and adopt the resolution and send resolution to the Sheboygan Common Council for consideration, acceptance and adoption at the next meeting. Motion passes.

10. Review and Approve the Shoreline Metro 2023 Parking Budget for the Parking Utility.

A motion was made by Alderperson Dekker, seconded by Alderperson Felde to approve the 2023 parking utility budget as presented by the Director of Transit & Parking and its inclusion into the City of Sheboygan 2023 Executive Budget. Motion Passes.

11. Review and Approve the Shoreline Metro 2022 Transit Asset Management Plan.

A motion was made by Alderperson Dekker, seconded by Alderperson Felde to approve the Shoreline Metro Transit Asset Management Plan as presented by Jeff Agee-Aguayo of Bay-Lake Regional Planning Commission. Motion passes.

12. Presentation of the 2022-2023 SASD Free Student Rides Program.

The Director of Transit & Parking presented the 2022-2023 SASD Free Student Rides Program. No action required.

13. Director's Report

A motion was made by Alderperson Felde, seconded by Alderperson Dekker to accept and file the Director's Report as presented. Motion passes.

## **NEXT MEETING**

14. Next meeting date: October 18, 2022

## **ADJOURN**

A motion was made by Chief Domagalski, seconded by Roy Kluss to adjourn the meeting at 6:35 P.M. Motion passes

***In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:***

*City Hall • Mead Public Library*  
*Sheboygan County Administration Building • City's website*