

CITY OF SHEBOYGAN

REQUEST FOR TRANSIT COMMISSION CONSIDERATION

ITEM DESCRIPTION: 8. 2023 Public Transit Agency Safety Plan for Shoreline Metro

REPORT PREPARED BY: Derek Muench, Director of Transit & Parking

REPORT DATE: 11/16/22

MEETING DATE: 11/29/22

FISCAL SUMMARY:

Budget Line Item:	N/A
Budget Summary:	N/A
Budgeted Expenditure:	N/A
Budgeted Revenue:	N/A

STATUTORY REFERENCE:

Wisconsin	N/A
Statutes:	
Municipal Code:	N/A

BACKGROUND / ANALYSIS:

The Public Transportation Agency Safety Plan (PTASP) final rule (49 C.F.R. Part 673) requires certain operators of public transportation systems that are recipients or subrecipients of FTA grant funds to develop safety plans that include the processes and procedures necessary for implementing Safety Management Systems (SMS). As a recipient of Section 5307 funds, Shoreline Metro is required to meet the requirements of the final rule on The Public Transportation Agency Safety Plan. Shoreline Metro, in accordance with the final rule, opted to create its own plan rather than have the Wisconsin Department of Transportation draft the plan on our behalf. Bay-Lake Regional Planning Commission assisted with the creation of Shoreline Metro's Public Transportation Agency Safety Plan.

The Shoreline Metro Safety Advisory Committee has reviewed and approved the PTASP on Saturday November 19, 2022 in accordance with the requirements set forth by FTA.

STAFF COMMENTS:

Shoreline Metro's mission is to provide safe transportation services for its customer and has had a longstanding practice of operating a safe transit system. Many of the requirements of the PTASP have already been in place for many years with the entire Shoreline Metro team dedicated to safety and safe policies and procedures.

The key players in the Public Transportation Agency Safety Plan include:

- Director of Transit & Parking
 - Accountable Executive of the Plan
- Safety and Training Coordinator
 - Chief Safety Officer and Safety Manager
- Bus Operators (35)

- Maintenance
 - Mechanics
- Supervisors
 - Operations Supervisors (2)

Shoreline Metro's plan meets the FTA requirements set forth in 2020 for public transit agencies.

ACTION REQUESTED:

Staff recommends the approval of the 2023 Public Transportation Agency Safety Plan for Shoreline Metro and place on file.

ATTACHMENTS:

- I. 2023 Public Transit Agency Safety Plan for Shoreline Metro